

**ST JOSEPH'S UNIVERSITY**  
**36, Lalbagh Road, Bengaluru – 560 027**

**OFFICE FOR INTERNATIONAL AFFAIRS**

**ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS**  
**(INCLUDING NRI/PIO/OCI/SAARC AND OTHER FOREIGN NATIONALS)**

**Introduction:**

St Joseph's University (SJU) warmly welcomes international students to its Undergraduate, Postgraduate, and Doctoral (Ph.D.) programmes. To encourage enrolment of International Students, the University has reserved 5% of the seats available for each program for them. Depending on the infrastructure available, the number of seats can go up to 25% as per the Government order.

**1. Categories of Applicants:**

For the purpose of admission to Undergraduate, Postgraduate, and Doctoral Programs at St Joseph's University, the following categories of students shall be recognized:

**i. Non-Resident Indian (NRI):**

Indian nationals/Indian Passport holders who have completed qualifying examinations (Class XI & XII or Undergraduate) outside India, even if affiliated to Indian boards or universities.

A ward of NRI parents

Indian citizens sponsored or financed by overseas institutions/agencies, even if parents reside in India.

**ii. Overseas Citizen of India (OCI):**

A foreign national holding a foreign passport and OCI card issued by the Government of India, allowing lifelong multiple-entry rights to reside, study, and work in India.

**iii. Person of Indian Origin (PIO):**

A person of Indian origin holding foreign passport and PIO Card  
***(Note: PIO category has been merged with OCI by the Government of India)***

iv. **SAARC Nationals:**

Students holding citizenship of member countries of the South Asian Association for Regional Cooperation (Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, and Sri Lanka).

v. **Other Foreign Nationals:**

Students holding international passports other than Indian and, who do not fall under the above categories.

## **2. Admission Schedule**

### **Undergraduate and Postgraduate Programs**

- The admission process for Undergraduate and Postgraduate Programs for students from foreign countries, including NRI, OCI, and SAARC nationals, shall commence in **November of the preceding year** and shall conclude in **May of the succeeding year**.
- The academic session shall commence in **mid-June**.

### **Doctoral (Ph.D.) Programs**

- Admissions to the Doctoral (Ph.D.) Programs for students from foreign countries, including NRI, OCI, and SAARC nationals, shall be conducted **twice a year**, in the months of **January** and **June**.
- The academic session shall commence immediately after the completion of the admission process for the respective cycle.

### **Exchange Students**

- Admissions under Student Exchange Programs shall be governed by the terms and conditions of the respective **Memoranda of Understanding (MoU)** or **collaborative agreements** signed between St Joseph's University and the partner institution.
- Such admissions may be permitted for **one semester or one academic year**, depending on the agreement.

## **3. Admission Process:**

All Foreign / NRI / NRI Sponsored admissions/OCI and SAARC to UG & PG programs will be on a first-cum-first-serve merit basis as

per the availability of seats for each program, subject to the candidate's performance in the 10+2 (for UG programs) and Bachelor Degree (for PG programs) or equivalent examination in addition to meeting the various eligibility requirements of respective programs as stipulated by the regulatory bodies of SJU. The Admission Committee will carry out a scrutiny of applications and assess the student's suitability for admission.

International students are **exempted from appearing for the University's Entrance Admission Examinations**. However, short-listed applicants will have to appear for an online interview after the scrutiny of the applications. The other eligibility criteria for a program remains the same as for the Indian students.

#### 4. Eligibility:

##### **Under Graduate (UG) Admission:**

1. 10+2 of India obtained from recognized Central (CBSE / ISC) or State Boards
2. GCE 'A' Levels
3. International Baccalaureate (IB) Diploma
4. Others like 12 Year High School Diploma from accredited Schools of USA; 12 years General Secondary Education Certificate of the Ministry of Education Bahrain, Egypt, Jordan, Kuwait, Oman, Saudi Arabia, United Arab Emirates and other Gulf countries; Intermediate / Senior Secondary / Higher Secondary examinations of the approved Boards in Bangladesh, Bhutan and Nepal etc.

##### **[University of Cambridge GCE 'A' Levels / Edexcel GCE 'A' Levels / British Examining Bodies](#)**

Board	Equivalent
International General Certificate of Secondary Education (IGCSE)	10th Grade of Indian Board
General Certificate of Secondary Education (GCSE)	

GCE 'O' Levels (11 years of schooling)	
Advanced Subsidiary (AS) Level (12 years of schooling)	11th Grade of Indian Board
GCE 'A' Levels (13 years of schooling)	12th Grade of Indian Board

Candidate seeking admission to the Undergraduate (UG) programs offered by SJU should have completed

1. Minimum 5 (Five) passes at IGCSE / GCSE / GCE 'O' Levels including English
2. Minimum 2/3 (Two / Three) subjects at GCE Advanced Level ('A' Levels), depending on the program requirement
3. Minimum of "C" grade in 2/3 subjects at GCE Advanced Level ('A' Levels), depending on the program requirement
4. Should meet subject-wise eligibility as laid down by the respective statutory body of the university

### **Note**

1. Candidates with 2 'A' level subjects should have 5 (Five) passes at IGCSE / GCSE / GCE 'O' Levels with 'C' grade or above, including English
2. Candidates who have completed 10th Grade of Indian Board and completed GCE Advanced Level ('A' Levels), should have taken English at the Advanced Subsidiary (AS) Level
3. Candidates who have completed 10th Grade of Indian Board and completed GCE Advanced Level ('A' Levels), should have minimum 3 subjects at GCE Advanced Level ('A' Levels)

### **International Baccalaureate (IB) Diploma**

IB Diploma candidate should take 3 subjects at Higher Level (HL) and 3 subjects at Standard Level (SL)

2. Candidate should have secured a minimum of 3 points in a subject

3. Candidate should have secured an overall minimum of 24 points, with 12 points in HL and 12 points in SL

4. Should meet the subject-wise eligibility as laid down by the respective statutory body of the university

### **Post Graduate (PG) Admission:**

Candidate shall be eligible for admission to a Master's degree program on successfully completing the prescribed Under Graduate (UG) program of minimum three years' duration from a recognized University with a minimum of Second Class.

All admissions are subject to fulfilment of all eligibility conditions by the candidate. If it is found at a later stage, during original document verification, that the candidate has given false information / certificate(s) / eligibility documents from non-recognized Board / University or is found to have concealed some Information, his / her admission will be cancelled without any notice and the fee paid by the candidate shall be forfeited. It is the responsibility of the candidate to ensure that they fulfill all the eligibility requirements for the program applied.

Please Note: In case of any doubt regarding the Equivalence of a Qualifying Examination, the candidate will be asked to produce an Equivalence Certificate issued by the University Grants Commission (UGC), New Delhi by paying the prescribed fees. For details visit website [www.equivalence.ugc.ac.in](http://www.equivalence.ugc.ac.in)

## **5. English Proficiency**

Proof of English Proficiency is essential for a candidate who has not studied at an institution located in an English-speaking country. School/College education should have had the English language as a medium of instruction. Such a candidate has to provide one of the following two scores. The validity of the test should be two years from the date of examination:

**IELTS (Academic):** Minimum score **6.0**

**TOEFL:**

- Paper-based: **500**
- Computer-based: **175**

- Internet-based: **60**

## **6. Visa & Immigration Requirements:**

- International students must hold a **valid Passport and Student Visa**.
- Admission is **not permitted** on a Tourist Visa.
- **FRRO Registration (except Nepal and Bhutan nationals as they are exempted):**
  - Within **14 days** of arrival in India
  - **for Pakistani nationals within 24 hours of their arrival in India**
  - Required documents: Passport, Visa, Bonafide certificate, Form C, and Form S
  - Registration through online **e-FRRO Portal** ([www.indianfrro.gov.in](http://www.indianfrro.gov.in))
- **OCI students** are exempted from FRRO registration but must submit Form C.
- **Residential Permit** issued for one year or until visa expiry (renewable).
- Students must notify FRRO of any change in address, course, or passport.
- RP must be surrendered to Immigration at departure after course completion.

Failure to comply within the stipulated timeframes will result in fines as per the following structure:

Delay of 01 - 15 days	Rs.10,000/-
Delay of 16 - 30 days	Rs.20,000/-
Delay of 31 – 60 days	Rs.50,000/-
Delay exceeding 60 day	Rs.1,00,000/-

Foreigners Regional Registration Office (FRRO)  
TTMC, “A” Block, 5<sup>th</sup> Floor,  
BMTC Bus Stand, K.H. Road, Shanti Nagar,  
Bengaluru – 560 027

## **7. Fee Structure**

- International students are required to pay tuition fees as applicable for Indian students as prescribed in the University website and additional fees as follows:
  - Institution Economic Development Fee (annual):  
₹50,000 for NRI / OCI / SAARC Nationals  
₹90,000 for Other Foreign Nationals
  - Eligibility Fee (one-time): ₹10,000/-
  - Scholarships or waivers, if available, shall be notified separately

#### **8. Hostel Facilities/Paying Guest Accommodation:**

Limited hostel accommodation with basic infrastructure (single/twin sharing) is available at the SJU Campus for Boys. For Girls, we have MoU's with Convents run by Sisters. It will be allotted to admitted students based on availability. The cost may range around \$ 2000 per year including boarding and lodging. Besides there are a few Paying Guest accommodation available separate for boys and girls in close proximity to the SJU Campus. **It may cost for single room \$ 3000 and \$ 2500 for twin sharing per year.**

#### **9. Support Services (via Office of International Affairs – OIA):**

- Pre-arrival guidance & visa documentation.
- Orientation on academics, culture, and campus life.
- FRRO assistance and immigration compliance.
- Counselling and grievance redressal

#### **10. Opening of Bank Account for International Students:**

Within the St Joseph's University campus, a branch of South Indian Bank is available where international students can open their **Non-Resident Ordinary (NRO) Bank Account**. The **Office for International Affairs** will provide necessary assistance to students throughout the account opening process, if required.

#### **11. Health Insurance during Stay in India:**

All international students are required to have a valid International Health Insurance Policy with an adequate sum assured/sufficient

coverage. The policy should cover medical emergencies and hospitalization for the entire duration of their stay in India (for eg:3 years for UG course and 2 years for PG course).

## 12. **Travel**

Students need to produce Residential Permit (RP) at the time of departure / arrival wherever such travel documents are required (may have to surrender the Residential Permit (RP) to the immigration officer at the concerned airports at the time of final departure on course completion)

**IMPORTANT:** If passport of international student is lost, complaint should be lodged immediately at concerned nearby police station. Further, such student is advised to approach their Embassy in India to obtain temporary passport facilities. **Overstaying by international students beyond the permissible limit is not allowed.**

## 13. **Governance and Review:**

- The admission policy/guidelines for International Students has been framed in accordance with SJU/UGC admission regulations
- It shall be reviewed annually by the Competent Authority to ensure continued compliance and relevance

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