

ST JOSEPH'S UNIVERSITY, BANGALORE-27.
Makeup Examinations /CA improvement Examination- March 2024
INSTRUCTION TO CANDIDATES

All candidates must possess their **Identity Cards** during the mid-semester examination. Students are expected to wear the proper dress as per the guidelines in the college hand book.

Students who had written the midsemester examination are not allowed to write the makeup examination. If they have applied for the same, the application is null and void and the exam fee will not be refunded.

Candidates will be permitted to enter the class rooms for the examinations only 10 minutes prior to the test. Students **should not** be found in the classrooms or the corridors of the classrooms before this time.

Candidates should leave all their bags near the door **inside the room** before taking their seat.

Candidates should bring their own stationeries calculators, dictionary etc. borrowing is not permitted without the permission of the invigilator.

Candidates are not permitted to write anything pertaining to the exams on the desks or benches. If any matter pertaining to the examinations is discovered prior to their writing of the exams on the desks/benches, they should bring it to the notice of the invigilator. If they do not, it will be considered as a malpractice. Serious action will be taken on students who write on the desks or benches matter pertaining to the examinations.

Any question should be addressed only to the invigilator. There should be no communication of whatever kind between the students.

Candidates are prohibited from bringing into the examination room mobile phone, smart watch, digital diary / electronic organizer, any book or portion of book, manuscript or paper of any description, from communicating with others or copying from each other and from communicating with any person outside the examination room. Mere possession of such materials will also be considered as malpractice and that paper will not be valued. Anything written on the part of the body is also considered as malpractice.

Any argument or misbehavior with the invigilators or other examination officials will be considered as malpractice.

Candidates are not allowed to bring writing pads and pencil pouch in the examination hall.

Writing or drawing with pencil is prohibited. Kindly use black ink pen or dark blue ink pen for writing the examination.

For any malpractice reported by the invigilator or any other examination officials, the student should follow the instructions.

Students coming **after 10 minutes** are not allowed to write that paper. No student is allowed to leave the examination hall before 35 minutes of the commencement of the examination. The detailed malpractice prevention rules are displayed on the examination notice board and also on the University website. Students are hereby directed to go through the malpractice prevention rules.



Controller of Examinations