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ST JOSEPH'S UNIVERSITY

Ref : SJU/Exam/107/24-25

Date 18-2-25

NOTICE

MAKEUP EXAMINATION / CA IMPROVEMENT EXAMINATION FOR EVEN SEMESTER 24-25

The Makeup Examination / CA Improvement Examination for Undergraduate & Postgraduate programmes will commence on the 17th March 2025

Timetable: The detailed timetable (Common for both makeup examination and CA improvement examination) is posted along with this notice. Please refer to it for specific dates, times, and venues.

INSTRUCTIONS FOR MAKEUP EXAMINATION

- Students who were booked for malpractice during the mid-semester examinations are NOT ELIGIBLE to write the Makeup Examination / CA Improvement Examination for the semester.
- Regular Students who did not write the Midsemester Examination shall apply for the Makeup Examination through the Linways student portal. Payment of the Makeup Examination fee is mandatory.

Exceptions: Students who were on duty (NCC, NSS, etc.) can apply offline at the Examination Help Desk and are exempt from paying the Makeup Examination fee. Students with attendance shortage in one or more theory courses in the previous semester, and are attending classes in this semester, must apply offline for the Makeup Examination, but are exempt from paying the fee. All readmitted students and RA batch students (who got readmitted last semester but the combination is no longer offered from this academic year) MUST APPLY for the Makeup Examination, but are EXEMPTED from paying the examination fee.

INSTRUCTIONS FOR CA IMPROVEMENT EXAMINATION

Eligibility: Current batch students who wrote the Midsemester examination in the even semester (2024-25) and obtained low marks are eligible to apply for the CA Improvement examination.

Application and Fee Payment:

Eligible students must apply for the CA Improvement examination through the Linways student portal. Payment of the CA Improvement examination fee is mandatory.

Important Note: Previous batch students, are NOT ELIGIBLE to write the CA Improvement examination.

Makeup examination / CA Improvement examination for 3rd shift students will also be conducted along with the other batch students and the question paper and time of examination will be the same.

Makeup examination and CA improvement examination for the PG courses will also be conducted by the examination section only and the students are expected to register for the same.

Issues related to registration in the Linways V4 portal and payment of fees, if any, shall be addressed to the IT cell. (itcellexam@sju.edu.in). Students can not claim technical glitches as an excuse for not paying the fee within the last date.

Question paper pattern: The question paper for the makeup examination and CA improvement examination will have questions from the portion covered till the 10th of March 2025. There will be no bonus questions in the question paper. Students can not claim attendance for writing the Makeup examination and CA improvement examination.

For RA batch students, the portion and the pattern of QP will be the same as the Mid semester examination.

OfflineRegistration: Candidates eligible to apply offline are requested to submit the application form in the Examination section helpdesk. The application form is available on the University website. Others can apply online through Linways portal. Previous batch Students who had already registered for the CA improvement must apply offline and pay the exam fee.

IMPORTANT DATES FOR REGISTRATION

Registration Schedule

- **Online registration starts: 24th February 2025**
- **Last date for registration without fine: 3rd March 2025**
- **Registration with fine (Rs 50 per course/paper): 4th March 2025 - 6th March 2025**
- **Offline application submission: 24th February 2025 - 3rd March 2025 (during working hours)**

Important Notes

- **Applications submitted after 6th March 2025 will not be considered.**
- **Students who wrote the Midsemester examination should NOT apply for the Makeup examination. Such applications will be considered null and void, and the fee will not be refunded.**

Fee: (i) Fee for the makeup examination : Rs 200/- per course (paper)

(ii) Fee for CA improvement : Rs 300/- per course (paper) Note:

The fee paid will not be refunded.

The seating arrangement for the examination will be posted on the University website by 10 am on the day of examination.



Controller of Examinations

ST JOSEPH'S UNIVERSITY, BENGALURU

Please tick the appropriate box

Make up Examination

CA Improvement Examination

Name of the candidate	
Registration number	
UG/PG	
Semester	
Phone number	
Email ID	
Date of submission of the application	
Course code number(s) for which the application is made	
Course title(s) for which the application is made	
Total Amount paid	
Transaction ID	
Date of submission	
Signature of the candidate	
Signature of the staff with date	