



# ಸೈಂಟ್ ಜೋಸೆಫ್ಸ್ ವಿಶ್ವವಿದ್ಯಾಲಯ

## ST JOSEPH'S UNIVERSITY

Ref: SJU/Exam/43/24-25

Date: 29-10-24

**NOTIFICATION**  
**SUPPLEMENTARY EXAMINATION FOR FOUNDATION COURSES (NON-NEP)**  
(To be conducted in December 2024)

28/10/24

It is hereby notified that UG students who have pending foundation courses, belonging to the batches of 2020 and after, and those who have applied for the one-time last chance examination, may apply for the odd semester foundation course supplementary examinations by making a payment of Rs. 500 per foundation course. A student may apply for more than one foundation course if he/she has more than one pending course.

### Important information regarding registration

- Step 1:** Scan the QR code (attached on page 2 of this notice) to make the payment. Rs. 500 must be paid for each course applied. If the student has more than one pending course he/she may apply for all of them in a single transaction.
- Step 2:** To register, carefully fill the Google form by clicking the link <https://forms.gle/URrqgJrd5bjJS3aP9> and ensure to attach a screenshot of the proof of transaction with all transaction details clearly visible.
  - If applying for more than one foundation course, please ensure you select all the courses applied for.

### Important dates regarding registration and the examination

- The registration via Google form opens at 9 am on the 29<sup>th</sup> of October 2024, and will close at 4 pm on the 15<sup>th</sup> of November 2024. No requests for an extension of the deadline will be entertained.
- On the 18<sup>th</sup> of November 2024, the list of eligible candidates with the subjects they have applied for will be posted on the University website ([www.sju.edu.in](http://www.sju.edu.in)). Discrepancies/ errors (if any) must be brought to the notice of Ms Poonam Ahuja by the 20<sup>th</sup> November 2024 by sending an email to [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in) with the following details:
  - Candidate's name
  - Registration number
  - Correction/s to be made
- The exam for the FC will be scheduled on the linways portal by 1 pm on 22<sup>nd</sup> November 2024. Students who cannot access the examination, must report the case by 1 pm on 23<sup>rd</sup> November 2024 to the FC coordinator via email on [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in). Grievances received after the deadline will not be entertained.
- The examination will be held on the 2<sup>nd</sup> December 2024 as per the below mentioned timetable

| Time               | Title of Foundation Course            |
|--------------------|---------------------------------------|
| 10 am – 10:45 am   | Indian Constitution                   |
| 11 am – 11:45 am   | Environmental Studies and Civic Sense |
| 12 noon – 12:45 pm | Computer Fundamentals                 |
| 1 pm – 1:45 pm     | Science and Culture                   |
| 1 pm – 1:45 pm     | Culture, Diversity and Society        |

University QR code for making the payment

Please upload the transaction receipt on the google form link to complete your registration.

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## About the examination

1. The exam will be conducted online on the linways portal (<https://sju.linways.com/student/>) as per the timetable mentioned above.
2. Students require a single device with internet connectivity to attempt the exam.
3. The exam is of 45 minutes duration and comprises of 50 Multiple choice questions.

## Prior to the examination

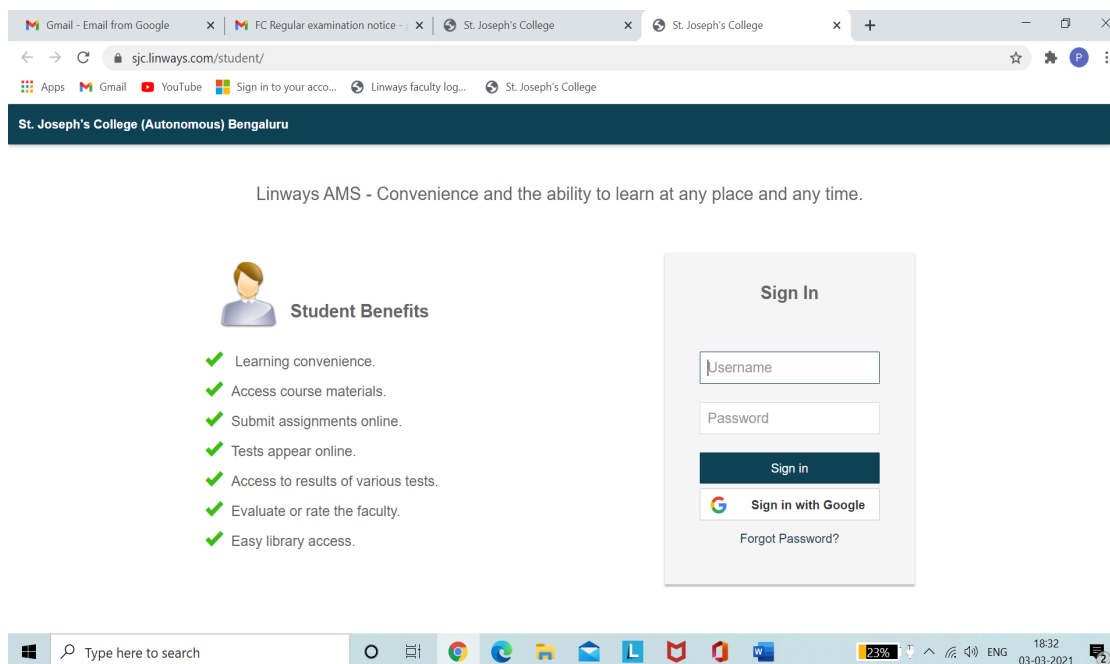
4. The Exam will be scheduled on linways portal by 1 pm on 22<sup>nd</sup> November 2024.
5. The step-wise procedure for accessing the exam is on page 4 - 5 of this notice. Students are advised not to try to access the exam directly from notifications.
6. Students must login and diligently follow the steps mentioned and ensure that that they can see that exam with status saying “upcoming”. If they fail to see it, they are instructed to re-check to see if they have followed all the steps correctly. If they still face any issue, they may send an email to [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in) latest by 1 pm on 23<sup>rd</sup> November 2024.

## On the day of the examination

7. Please login 10 minutes before the start time of the examination on Monday, 2<sup>nd</sup> December 2024.
8. Students will get only a single question at a time and he/she must submit the answer before proceeding to the next question. The answer to a question once submitted cannot be changed.
9. The duration of the examination is 45 minutes and at the end of 45 minutes the test will get auto-submitted and the responses submitted by the students will be saved. No extension of time can be granted, students are therefore advised to ensure good internet connectivity during the duration of the exam.
10. Grievances will not be entertained for any technical glitches from the students’ end during the examination.

## STEPS FOR ATTEMPTING THE EXAM

Step 1: **Log into your Linways student portal** - <https://sju.linways.com/student/> using your login credentials



The screenshot shows a web browser window with the URL [sju.linways.com/student/](https://sju.linways.com/student/). The page header identifies it as 'St. Joseph's College (Autonomous) Bengaluru'. Below the header, the text reads 'Linways AMS - Convenience and the ability to learn at any place and any time.' On the left, there is a 'Student Benefits' section with a list of advantages: Learning convenience, Access course materials, Submit assignments online, Tests appear online, Access to results of various tests, Evaluate or rate the faculty, and Easy library access. On the right, there is a 'Sign In' form with fields for 'Username' and 'Password', a 'Sign in' button, a 'Sign in with Google' button, and a 'Forgot Password?' link. The browser's taskbar at the bottom shows the system tray with the date 03-03-2021 and time 18:32.

Step 2: On the dashboard, under **Subjects** the student will find the particular FC course for which he/she should take the examination. In this example, the student has to take up FC – CS (Computer Fundamentals). **Click on the tab FC – CS.**

(If the student has to take up more than one examination, he/she will see all the examination visible)

NOTIFICATIONS

Assignments Announcements From Tutor Exams

BATCH: B.SC-MCB-2019, S4

Calendar Timetable **Subjects** Attendance

Semester

S4

|                             |  |                              |                                    |  |                                       |
|-----------------------------|--|------------------------------|------------------------------------|--|---------------------------------------|
| BO 418<br>(MARTIN PAUL)     | BO 418<br>(Dr. PARAMESHA M)            | CH 418<br>(JOYCE DSOUZA)     | FC CS<br>(POONAM R AHUJA)          | <b>FC CS<br/>(CYRIL)</b>                   | FC CS<br>(MADAPPA MACHAMADA BHEEMIAH) |
| FREE HOUR<br>(System Admin) | GE 418<br>(Maya Philip)                | HNS 418<br>(SAJIDA AHMED)    | HNS 418<br>(Ramadge Gangadhar)     | HNS 418<br>(DR. PATHAN HASAN)              | MAOE 4118<br>(CHAMPAKUMARI M)         |
| MB 418<br>(Dr. Syed Wajeed) | PSYOE 4118<br>(Dr. Madhurini Vallikad) | PSYOE 4118<br>(MADHAV MENON) | SWOE 4118<br>(DHIVYA KIRAN JEEVAN) | SWOE 4118<br>(Dr. S. Rama Gokula Krishnan) |                                       |

Step 3: On the left panel, the student will find the option of **online exam**. The student should **click on "Online exam"**

St. Joseph's College (Autonomous) Bengaluru

Home / COMPUTER FUNDAMENTALS (FOUNDATION C

Syllabus

**Subject Planner**

Course materials

Assignments

Exam Marks

Assignment Marks

Normalised Marks

**Online Exam**

Quiz

**SUBJECT PLANNER**

Calendar View List View

Step 4: The student will see the exam scheduled for him/her. The title of the exam (in this illustration it is Demo Exam for FC), Date and time will be mentioned. The status will appear as **upcoming** and will be changed to **ongoing** at the particular date and time.

|                  |  |
|------------------|--|
| Syllabus         |  |
| Subject Planner  |  |
| Course materials |  |
| Assignments      |  |
| Exam Marks       |  |
| Assignment Marks |  |
| Normalised Marks |  |
| Online Exam      |  |
| ▶ Exam List      |  |
| Quiz             |  |

#1. DEMO EXAM FOR FC

|                           |                        |
|---------------------------|------------------------|
| Exam Start Date/Time      | : 05:00 PM, 08-03-2021 |
| Exam End Date/Time        | : 07:00 PM, 08-03-2021 |
| Time Limit ( in Minutes ) | : 15 Mins              |
| Pass Percentage           | : 35%                  |
| Exam Status               | : <b>UPCOMING</b>      |

Step 5: As per the date and the time of the exam, the status will change to **ongoing**. The student can then **click on the word ongoing** to begin the exam.



Controller of Examinations

