



**St Joseph's University
Bengaluru**

SECOND ANNUAL CONVOCATION 2025

27 September 2025

Guidelines for PG Students

Student Guidelines

This booklet contains important information for postgraduate students attending the Second Annual Convocation organized by St Joseph's University. Please go through the information and instructions provided here before attending the Convocation Programme.

Date, Time and Venue

The Annual Convocation 2025 of St Joseph's University, Bengaluru, will be conducted at the University Campus on ***27 September 2025***.

Only students, including Awardees and Prize Winners, who registered to attend the convocation will be permitted to attend the programme. Students should enter the Student Progression Details on Linways by 26 September 2025 to attend the Convocation.

Only postgraduate students, Special Award winners (The Venkataraman Ramakrishnan Award and S Krishna Kumar Memorial Award – UG & PG), Best Outgoing Students from postgraduate programmes, Rank Holders of postgraduate and undergraduate classes can attend the forenoon programme. There will be a separate programme conducted for undergraduate students – including Special Achievements Award (NCC, NSS and Sports) winners from undergraduate programmes and Best

Outgoing Students from undergraduate programmes – in the evening of the same day.

Registration for PG students will begin by 07:00 AM and will close by 08:45 AM. Students will have to report to their designated registration counters, collect their attires and be seated in the venue by 08:50 AM. Campus gates will be closed by 08:45 AM.

The Convocation will be conducted in two parts. The Formal Programme will be conducted at the University Ground. This will be followed by School-Wise Convocation Programmes held in four different venues.

Parking

Students are strongly advised to ***use public transportation*** to commute to and from the University campus on the day of the convocation.

Limited parking facility for two-wheelers and four-wheelers of students and their parents/guests will be provided at the ***Shanthinagar BBMP Ground near Richmond Park***. There will be no parking facility available on campus for students and their guests.

In order to avoid traffic congestion, ***kindly avoid drop off at the University Gate***. Instead, students and their guests are required to park their vehicle at the designated parking area and walk to the campus. There will be volunteers present to assist with parking

and to guide parents/guests to the venue. Kindly avoid parking vehicles in nearby streets and in No Parking zones.

Dress Code and Convocation Attire

To maintain a sense of harmony and uniformity, students are advised to follow the dress code given below:

Male students: White shirts with black pants, or white kurtas with black pants

Female students: White or off-white saris with black blouse, or white kurtis with black pants

Convocation attire will be provided to all students from counters set up for each programme.

Students are not permitted to go outside the campus after collecting their robes.

Entry and Registration

All students and parents/guests have to arrive at campus between 07:00 AM and 08:00 AM. Due to security reasons, ***entry will be permitted through Gate 1 only***. All other gates will be closed on the day of the Convocation.

Students should *produce their ID cards* and register at dedicated *registration counters set up near Gate 1*. Attendance will be marked at the registration counter and only those students whose attendance has been taken can attend the programme and collect their certificates on stage during the Convocation.

Students will be provided entry passes (wristbands) for their guests, and lunch passes for themselves and their guests, at the counters. Please note that students can bring a maximum of two guests only. Children below 12 years of age will not be permitted to attend the programme.

After collecting their entry passes, *parents/guests should wear their wristbands* and proceed to the Main Venue at the University Ground for the Formal Programme. Parents/guests will be directed to their designated seating areas by volunteers present at the Main Venue.

Students should now proceed directly to *rooms in N-Block* where the *convocation attire* will be distributed.

The list of registration counters and rooms for attire distribution has been provided below:

School	Programme	Reg Counter	Attire Room
Business	MCom	I	N 207
Chemical Sciences	MSc Analytical Chemistry	II	N 207
	MSc Organic Chemistry		

Communication and Media Studies	MA Advertising and Public Relations	III	N 208
	MA Journalism and Mass Communication		
Humanities and Social Sciences	MA Economics	IV	N 208
	MA Political Science		
	MA Counselling Psychology		
Information Technology	MSc Big Data Analytics	V	N 206
	MSc Computer Science	VI	
	MCA		
Life Sciences	MSc Biotechnology	VII	N 207
	MSc Botany		
	MSc Zoology		
	MSc Environmental Science and Sustainability	VIII	
	MSc Food Science and Technology		
	MSc Microbiology		
Languages and Literatures	MA English	IX	N 208
Physical Sciences	MSc Mathematics	X	N 206
	MSc Physics		
	MSc Statistics		
Social Work	MSW	XI	N 206

After collecting their convocation attires, students should proceed to the Main Venue at the University Ground. Here there will be

guided to their seating area where they should take their seats next to their respective PG Coordinators.

However, Special Award Winners, Best Outgoing Students and Rank Holders from postgraduate courses should report to Room No N 101 in N Block immediately after collecting their attire. These students should be seated in the exact order as instructed in the classroom before 09:00 AM.

Procession of Award Winners and Rank Holders

At 09:20 AM, the marching band will start playing. Special Award Winners, Best Outgoing Students and Rank Holders should now line up in their classroom and get ready for the procession.

At 09:20 AM, the Special Award Winners, Best Outgoing Students and Rank Holders of PG programmes will be joined by Rank Holders of UG programmes for the Procession of Graduands. Students will leave their designated rooms in three rows, descend the stairs near the Office in the New Block, and proceed to the Main Venue.

The Special Award winners will lead the procession, followed by the Best Outgoing Students, the PG Rank Holders, and the UG Rank Holders.

Students are to maintain silence and act in an orderly manner during the procession.

Once the students reach the Main Venue, they will be directed to their designated seating areas in the front row. The award winners and rank holders should remain seated in the exact order as instructed by the teachers in charge.

Formal Programme

The Procession of Dignitaries – including the Hon'ble Governor of Karnataka, the Hon'ble Minister of Higher Education of Karnataka, the Chief Guest, the Chancellor and the higher officials of the University – will arrive at the Main Venue at 10:00 AM. Students and guests should remain standing while the Procession of Dignitaries walks down the aisle and reaches the dais.

The Formal Programme will commence at 10:00 AM. The Formal Programme will include the National Anthem, *Naade Geethe*, Prayer Song, Welcome Address, Speeches by the Chancellor, the Education Minister and the Governor, Convocation Address by the Chief Guest, Conferment of Degrees, Distribution of Special Awards, and Vote of Thanks.

Please listen carefully to instructions provided by the MCs during the programme. Students and guests will be asked to rise and take their seats at specific moments during the course of the Convocation Ceremony.

- All attendees should stand up when the Procession of Dignitaries walks down the aisle while entering and exiting the venue.
- All students should rise from their seats when the Controller of Examinations reads out the statement presenting the graduands to the Chancellor. Once the Chancellor approves the conferment of degrees, students should take a bow and be seated.
- Please remain standing while the National Anthem, *Naade Geethe* and University Anthem are played.
- In case the Hon'ble Governor leaves before the end of the programme, the National Anthem will be played and all attendees should remain standing until the Governor is escorted out of the Venue.

Students and guests are requested to maintain silence throughout the Programme and act in a manner befitting the solemnity of the occasion.

Kindly switch off your mobile phones or leave them in flight mode for the entire duration of the Formal Programme.

Photography and videography are strictly prohibited during the Formal Convocation. Students and their parents/guests are requested not to enter the aisles to take photos or videos during the Programme.

After the Chancellor approves the Conferment of Degrees, Special Awards, awards for Best Outgoing Students from each school and Rank Holders of each PG and UG programme will be presented on the Main Stage. Degree certificates for all students will be distributed in a separate School-Wise Convocation Programme conducted from 12:15 PM onwards.

After the conclusion of the Formal Programme, students and their parents/guests can collect snacks and refreshments from counters set up near the Main Venue. Following this, they are requested to move immediately to the venues of their School-Wise Convocation Programme, as listed below.

Schools	Programmes	Venue
COMMERCE AND MANAGEMENT COMMUNICATION AND MEDIA STUDIES HUMANITIES AND SOCIAL SCIENCES	M.A. Advertising and Public Relations M.A. Communication and Journalism M.Com M.A. Economics M.A. Political Science M.Sc. Counselling Psychology	Main Venue, University Ground
PHYSICAL SCIENCES INFORMATION TECHNOLOGY	M.Sc. Big Data Analysis M.Sc. Computer Science M.Sc. Mathematics M.Sc. Physics M.Sc. Statistics	Main Auditorium, Auditorium Block
CHEMICAL SCIENCES	M.Sc. Analytical	Magis Canteen,

LIFE SCIENCES	Chemistry M.Sc. Biotechnology M.Sc. Botany M.Sc. Environmental Science and Sustainability M.Sc. Food Science and Technology M.Sc. Microbiology M.Sc. Organic Chemistry M.Sc. Zoology	Magis Block
LANGUAGES SOCIAL WORK	M.A. English M.S.W.	Xavier Hall, PG Block

School-Wise Convocation Programme

School-Wise Convocation Programme will begin at the four venues simultaneously at 12:15 PM.

Students and their parents/guests should be seated by 12:10 PM.

Students from each programme will be seated according to their registration number. Parents/guests will be seated towards the rear of the venue.

Following an announcement by the Dean, the list of graduands from each programme will be read out by the respective PG Coordinator.

Students will line up according to their registration number once their PG Coordinator is on stage.

When their name is read out by the PG Coordinator, the student should enter the stage from the left side, collect a decorative scroll from the dignitary present and exit immediately from the other side. Please note that the scroll handed out on stage is strictly for ornamental purposes, and does not contain your certificates.

After exiting the stage, the student will be led to a dedicated desk for collecting their certificates. ***Students should now produce their ID Card to collect their certificate.*** The student will be handed over a bag at the desk. Inside this bag, you will find a folder containing the degree certificate and some souvenirs.

After the distribution of certificates, the Dean will lead the graduands to take the Convocation Pledge. The students should rise from their seats and repeat the Convocation Pledge read out by the Dean.

Students and their parents/guests will have to remain seated in the venue till the end of the School-Wise Convocation Programme. ***Kindly keep mobile phones switched off and avoid photography or videography during the event.***

Lunch

Lunch will be served after the completion of the School-Wise Convocation Programmes in the venues listed below. ***Lunch counters at all venues will be opened at 12:30 PM or after the programme at the respective venue has concluded.***

Venue of School-Wise Convocation Programme	Lunch Venue
Main Venue	Basketball Court
Magis Canteen	Basketball Court
Main Auditorium	Auditorium Basement
Xavier Hall	PG Quadrangle

There will be separate counters arranged for vegetarian and non-vegetarian meals. Students and their parents/guests will have to produce the lunch coupons provided during registration at the lunch venues.

Students are requested to first make way for parents/guests to have lunch before going to the counters themselves.

Lunch counters will be closed at 02:00 PM.

Photography and Videography

Please note that ***photography and videography are strictly prohibited during the Formal Programme and the School-Wise Convocation Programme.***

Students and parents/guests are requested not to step out of their seats and crowd the aisles to take photographs during the Formal Programme and the School-Wise Convocation Programme.

Professional photographers appointed by the University will take photographs of all students receiving certificates on stage during both events. Soft copies of these photographs will be shared with the students on the day of the programme.

Live streaming of the Formal Programme conducted in the Main Venue will be made available on YouTube. The link for the same will be shared with students on their respective WhatsApp groups.

Two photobooths will be arranged at each of the decentralized venues. Students may use this space to take photographs on their own after the School-Wise Convocation Programme. The photobooths will be closed by 02:00 PM.

Exiting Campus

All PG students and their parents/guests should leave the campus before 02:30 PM through Gates 2 and 3. At 02:30 PM, the gates of the University will be closed to make arrangements for the UG Convocation Programme that will be conducted in the evening.