

St Joseph's University

No.36, Lalbagh Road, Bengaluru-27
Karnataka, India



First Statutes of SJU 2023

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CHAPTER I

Titles, Definitions and General Conditions

1. Short Title and Commencement

- 1.1.** These Statutes shall be called the First Statutes of ST JOSEPH'S UNIVERSITY as approved by its Board of Governors as prescribed in Section 35 of the St Joseph's University Act, 2021. These Statutes as approved by the Board of Governors of St Joseph's University shall come into force from the date of their notification by the University.

2. Definitions

In these Statutes the following terms shall have the meanings given below.

- 2.1** "Act" means the ST JOSEPH'S UNIVERSITY ACT, 2021; (Karnataka Act No. 24 of 2021).
- 2.2** "Academic Council" means the Academic Council of the University, constituted as per Section 27 of the Act.
- 2.3** "Academic Year" means the period of 12 consecutive months normally commencing in the month of July each year or any other period as determined by the Board of Governors.
- 2.4** "Academic Staff" means any person or persons imparting instructions or research activities in the University and includes faculty members comprising professors, associate professors, assistant professors and such other teaching staff and / or other posts of the University as may be treated at par with academic staff by the Board of Management from time to time.
- 2.5** "Academic Unit" means either a School, Department, Centre, Cell or a similar entity of the University designated as such by the Board of Governors.
- 2.6** "Authorities" mean the authorities defined as per Section 24 of the Act.

- 2.7** "Board of Governors" means the Board of Governors constituted as per Section 25 of the Act, hereinafter called the "BoG".
- 2.8** "Board of Management" means the Board of Management constituted as per Section 26 of the Act, hereinafter called "BoM".
- 2.9** "Campus" means the campus of the University wherever established and maintained by the University.
- 2.10** "Chancellor" means the Chancellor of the University, appointed as per Section 15 of the Act.
- 2.11** "Committees" means the committees formed under this Act or by the various authorities and officers of the University.
- 2.12** "Constituent College" means a college or institution established and maintained by the University.
- 2.13** "Controller of Examinations" means the principal officer in-charge of conduct of examinations and tests of the University and declaration of the results, hereinafter called "CoE",
- 2.14** "Contract" means an agreement entered into in writing between the University through the Registrar and an organization through its authorized person/s;
- 2.15** "Convocation" means the Convocation of the University, where honorary degrees, degrees, diplomas, academic distinctions, titles and certificates, are awarded as per the regulations of the University.
- 2.16** "Dean" means the Head of academic units such as Schools / Research Development Cell.
- 2.17** "Degree" means degree awarded by the University with / without specialization as per the Regulations of the University.
- 2.18** "Department" means a division of university devoted to a particular academic discipline
- 2.19** "Estate Committee" means a body that will deal with matters pertaining to physical and infrastructural facilities in the University including estates, construction, maintenance etc.
- 2.20** "Ex-Officio Member" means a person who is a member of an authority or any other body / committee of the University by virtue of his office / position outside or within the University.
- 2.21** "Employee" means Academic Staff and Non-Academic Staff of the University.

- 2.22** "Finance Committee" means the Finance Committee constituted as per Section 28 of the Act.
- 2.23** "Finance Officer" means The Finance Officer appointed as per Section 22 of the Act.
- 2.24** "Financial Year" means the period commencing on 1st of April of each year and concluding at the end of 31st March of the following year.
- 2.25** "Government" means the Government of Karnataka.
- 2.26** "Head of Department" means a person nominated by the Vice Chancellor to act on his or her behalf for academic leadership and management of designated department.
- 2.27** "Karnataka State Higher Education Council (KSHEC)" means the Karnataka State Higher Education Council constituted under section 3 of the Karnataka Higher Education Council Act, 2010 (Karnataka Act 26 of 2010).
- 2.28** "Non-Academic Staff" means any person or persons who have no instructional responsibilities in the University.
- 2.29** "Non-Academic Units" means units which do not involve teaching and research.
- 2.30** "NAAC" National Assessment and Accreditation Council (NAAC) is a government organization in India, that assesses and accredits Higher Education Institutions (HEIs).
- 2.31** "Outreach Activity" means an extension activity carried out by the University in the services to the society at large and as specified by the statutes.
- 2.32** "Prescribed" means prescribed by rules made by the Government under this Act;
- 2.33** "Principal in relation to a Constituent College" means the Head of the Constituent College and includes, where there is no Principal or in the absence of the Principal appointed, the Vice-Principal or any other person for the time being appointed to act as Principal of the constituent college.
- 2.34** "Pro-Chancellor" means the Pro-Chancellor appointed pursuant to statute/s of the University as per Section 16 of the Act.
- 2.35** "Pro-Vice-Chancellor" means Pro-Vice-Chancellor/s of the University appointed as per Section 18 of the Act.
- 2.36** "Pro-Visitor" means the Pro-Visitor of the University as defined in Section 14 of the Act.
- 2.37** "Public-Private Partnership University" means the University partially funded by the State and Central Governments and administered by the Sponsoring body.
- 2.38** "Registrar" means the Registrar of the University appointed as per Section 20 of the Act.

- 2.39** "**Regulation**" means the regulation of the University.
- 2.40** "**Regulatory Bodies**" means bodies established by the Central Government and State Government for laying down norms and conditions for ensuring academic standards of higher education, in their designated areas of coverage, including University Grants Commission (UGC), All India Council of Technical Education (AICTE), Council for Scientific and Industrial Research (CSIR), Indian Council for Social Sciences Research (ICSSR), National Council for Academic staff Education (NCTE), Distance Education Council and such other statutory bodies as may be established or incorporated by the Central Government and by the State Government for the purpose of regulating higher education.
- 2.41** "**Research and Innovation Council**" means the Research and Innovation Council constituted as per Section 29 of the Act.
- 2.42** "**Regulations**" means rules or directives made by the University.
- 2.43** "**School**" means an academic unit of the University which may be a combination of different departments, units, or a single academic unit as approved by the BoG.
- 2.44** "**Society**" means the Bangalore Jesuit Educational Society (BJES) registered under the Karnataka Societies Registration Act, 1960 (Karnataka Act 17 of 1960)
- 2.45** "**Sponsoring Body**" in relation to this Act means the Bangalore Jesuit Educational Society (BJES), registered under the Karnataka Societies Registration Act, 1960 (Karnataka Act 17 of 1960);
- 2.46** "**State**" means the State of Karnataka.
- 2.47** "**Statute**" means a Statute of the University made or revised by the Board, in accordance with the provisions of Section 35 of the Act.
- 2.48** "**Student**" means a student of the University and includes any person enrolled in the University for pursuing any course of study for a degree, diploma, certificate or any other academic distinction duly instituted by the University, including a research degree.
- 2.49** "**Study Centre**" means a centre established and maintained by the University for the purpose of advising, counselling or for rendering any other assistance required by the students in the context of education;
- 2.50** "**University**" means St. Joseph's University, established and incorporated under this Act by upgrading St. Joseph's College (Autonomous), Bengaluru, which is a minority Institution, under the provisions of RUSA 2.0 and as a public-private-partnership University.

- 2.51** “**University Grants Commission (UGC)**” means the Commission established under section 4 of the University Grants Commission Act, 1956 (Central Act 3 of 1956);
- 2.52** “**Vice-Chancellor**” means the Vice-Chancellor of St Joseph’s University appointed as per Section 17 of the Act.
- 2.53** “**Visitor**” means the Visitor of the University as defined in Section 13 of the Act.

3. Vision, Mission, Values and Motto

3.1. Vision

‘To form men and women for and with others, who through holistic education, strive for a just, secular, democratic, and ecologically sensitive society which empowers the poor, the oppressed and the marginalized.’

3.2. Mission

In keeping with the Jesuit heritage, the university aims at an integral formation of the staff and the students, to be men and women who will be agents of societal change, by enabling them to attain academic and human excellence in a teaching-learning environment that fosters intellectual curiosity, ceaseless enquiry, personal integrity, social commitment, creativity, critical thinking, and innovation.

In pursuit of this Vision and Mission, St. Joseph’s University will strive towards being acknowledged and recognized among the foremost centres of higher learning in India that:

- (i) Is committed to academic excellence, fosters intellectual rigor, encourages innovation, free enquiry, and the discovery of knowledge and new ideas.
- (ii) Empowers its students and enables critical thinking, complex problem-solving, effective communication, teamwork, and innovation for impact and change.
- (iii) Nurtures a faculty of scholars who are engaged with and accessible to students and devoted to a meaningful integration of teaching and research. They focus on providing students with foundational knowledge and

disciplinary depth, while encouraging them to find unexplored connections across disciplines, leading to innovate outcomes.

- (iv) Constantly and on an ongoing basis, reviews curriculum and pedagogy to ensure these are always contemporary, futuristic, and continuously explore new frontiers of knowledge.
- (v) Prepares young men and women to contribute to the betterment of the nation and the wellbeing of humankind, and apart from their educational attainments, inculcate in them a social purpose and an ethical mind-set, and a desire to passionately pursue purpose and meaning in their lives.

3.3. Values

St Joseph's University is focused on nurturing a vibrant academic environment anchored in a framework of core values that constitute the foundation of Jesuit education:

‘Cura Personalis’ - emphasises the view that each person is a unique creation of God. ‘Cura Personalis’ (meaning ‘care of whole self’) is demonstrated by personal attention in the classroom, a deep respect for diversity and an emphasis on holistic care for the mind, body and spirit;

Discernment - Discernment encourages students to be open to God's spirit as they make decisions and take actions that contribute to the greater good. Discernment is practiced through prayer, reflection, consultation with others and considering the full impact of actions from diverse perspectives;

Finding God in all things – A Jesuit education is one grounded in the presence of God, and encompasses imagination, emotion and intellect. The Jesuit Vision encourages students to see the divine in all things – in all people and cultures, in all areas of study and learning, and in every human experience;

‘Magis’ – A commitment to the concept of ‘Magis’ is a hallmark of Jesuit education. It challenges students to go beyond what is expected, interacting with the world with generosity, excellence and empathy. ‘Magis’ is modelled by personal accountability and high expectations and achievement;

Reflection - A foundational value of Jesuit education is the practice of reflection. Students are invited to pause and consider the world around them and their place within it, before making decisions. This includes challenging the status quo, acknowledging biases and accepting responsibility for action;

Service rooted in justice and love - Jesuit education cultivates critical awareness of social and personal evil, but points out that God's love is more powerful. This value is illustrated through community service programs, immersion experiences, and various volunteering opportunities for students;

Solidarity and kinship – Students work together for the greater good. They develop relationships with their surrounding communities and share their talents and skills to help and serve others. This value is practiced through community-engaged learning, where students work with community members to come up with innovative solutions.

3.4 **Motto**

Fide et Labore meaning Faith and Toil

4. Public-Private-Partnership University

St Joseph's University is a public-private-partnership institution which has aided and unaided components.

- i. All aided components of the University are financially aided by the State and Central Government and administered by the Sponsoring Body;
- ii. All unaided components of the University are administered and run by the Sponsoring Body.

This would imply that St Joseph's University has Academic and Non-Academic Staff in both aided and unaided categories.

5. General Conditions

- 5.1.** Unless expressly intended or provided otherwise, words and expressions used in these Statutes shall carry the same meaning as in the Act.
- 5.2.** A schedule appended to a Statute forms an integral part of the Statute to which it is appended.
- 5.3.** Pronouns denoting the masculine gender or the feminine gender are used in the traditional sense of 'person' and thus shall be taken to be inclusive of all genders.

6. Locations

6.1. Registered Office of the University:

P.O. Box: 27094, No.36, Lalbagh Road, Bengaluru-560027, Karnataka, India.

6.2. Campuses:

The Campuses of the University shall be located at

- (i) No.36, Lalbagh Road, Bengaluru-560027, Karnataka, India.
- (ii) Mount St. Joseph., Bannerghatta Road, Bengaluru-560076, Karnataka, India.
- (iii) Any other campuses in the State.

CHAPTER II

Objects, Powers & Functions of the University

7. Objects of the University

The objects of the University shall be to create, organize, preserve and disseminate knowledge in one or more fields for advancement of the student community in particular and humankind in general and the University shall employ a broad range of strategies to achieve its vision, including the pursuit and practice of ethics and values. With this in mind the University gives to itself the following objectives:

- i. to provide for teaching, instruction, training, consultancy, research and development in relevant disciplines of higher education, and to make provision for innovation, advancement and dissemination of knowledge in these disciplines and such other objects as the Sponsoring Body may deem fit. The University will take prior approval of the Government for programmes under the aided component and will take appropriate statutory approvals from time to time for the unaided component.
- ii. to design and deliver high quality training, capacity building and development systems for academic staffs, professionals and administrators in education and other allied systems;
- iii. to develop resource centres with a view to ensure the highest possible quality in the education offered;
- iv. to institute degrees, diplomas, certificates and other academic distinctions like award of credits on the basis of successful completion of academic work as evaluated through various methods of assessment;
- v. to collaborate with any other universities, research institutions, non-profit organizations, industries, industry associations, professional associations or other organizations, as well as to offer specific education and research programs, training programs and exchange programs for students, faculty members and others;
- vi. to disseminate knowledge and develop a public debate on issues of higher education and allied development fields through seminars, conferences, executive education

- programs, community development programs, publications and training programs and events;
- vii. to initiate programs for the development and training of faculty and researchers of the University;
 - viii. to undertake inter-disciplinary and multi-disciplinary collaborative research in cooperation with any other organization
 - ix. to consider undertaking any objectives for the enhancement of higher education and other development sectors in India.

8. Powers and functions of the University

The University shall have the following powers, and functions, namely;

- i. to establish and maintain campuses, regional centres and study centres in the State as may be determined by the University from time to time in the manner laid down by the Statutes with prior approval of the Government and the UGC as per UGC norms, standards and regulations;
- ii. to confer degrees or other academic distinctions in the manner and under conditions laid down in the regulations;
- iii. to institute and award fellowships, scholarships and prizes, medals etc., in accordance with the regulations.
- iv. to demand and receive such legally permissible fees, bills, invoices and collect charges as may be fixed by the regulations, as the case may be;
- v. to make provisions for co-curricular and extra-curricular activities for students and employees, as the case may be;
- vi. to make appointments of employees to the University or to a constituent college, or campuses, regional centres, study centres and off-campus centres;
- vii. to receive voluntary donations and gifts of any kind not prohibited by any law from time to time and to acquire, hold, manage, maintain and dispose of any movable or immovable property, including Trust and Endowment properties for the purpose of the University or a constituent college or a campus, regional centres and study centres;
- viii. to institute and maintain hostels and to recognize places of residence for students of the University or a constituent college or off-campus centres;

- ix. to supervise and control the residences and to regulate the discipline among the students and all categories of employees and to lay down the conditions of service of such employees, including the Code of Conduct for students and employees;
- x. to create academic, administrative and support staff and other necessary posts;
- xi. to co-operate and collaborate with other Universities in such a manner and for such purposes as the University may determine from time to time;
- xii. to organize and conduct refresher courses, orientation courses, workshops, seminars, conferences and activities of similar nature;
- xiii. to determine standards of admission to the University or a constituent college, with the approval of the Academic Council and to offer admission to students of Karnataka on a scale not less than the extent provided for in the Act;
- xiv. to institute degrees, diplomas, certificates and other academic distinctions on the basis of examination or any other method of evaluation approved by the Government;
- xv. to provide for the preparation of instructional materials in electronic and print media;
- xvi. to raise, collect, subscribe and borrow money with the approval of the Board of Governors on the security of the property of the University, for the purposes of the University;
- xvii. to acquire, take over and manage any other educational institutions with the prior approval of the Government;
- xviii. to acquire properties with the prior approval of the Sponsoring Body;
- xix. to create from time to time, continue, combine or close down any academic units such as departments, schools, research or other centres including service centres, divisions on the recommendation of the Academic Council, concurrence by Board of Management and approval by the Board of Governors.
- xx. to undertake any other activities connected with, or incidental to, the above objectives of the University.
- xxi. to carry out all such other activities as may be necessary or feasible in furtherance of the objects of the University.
- xxii. to start new programs

CHAPTER III

University Governance

9. Authorities of the University

In exercise of the powers conferred as per Section 24 of the Act, the University shall have the following Authorities.

- i. Board of Governors
- ii. Board of Management
- iii. Academic Council
- iv. Finance Committee
- v. Research and Innovation Council
- vi. Schools
- vii. Estate Committee
- viii. Faculty Review and Development Committee
- ix. Student Welfare, Engagement and Outreach Committee
- x. Information Technology and Services Committee

10. Board of Governors (BoG)

The management of the University shall vest with the Board of Governors of the University, which is constituted in accordance with the SJU Act. The Board of Governors shall be the principal governing body of the University. This body shall consist of a maximum of fourteen members.

10.1. The Board shall consist of the following members:

- (i) The Chancellor - Chairperson;
- (ii) The Pro-Chancellor - Member;
- (iii) The Vice-Chancellor – Member

- (iv) The Principal Secretary to the Government in the Higher Education Department or his nominee not below the rank of a Deputy Secretary - Ex-officio Member;
- (v) The Principal Secretary to the Government in any other relevant department or his nominee not below the rank of a Deputy Secretary - Member;
- (vi) One expert from the field of management, finance or any other specialized area, including administration, to be nominated by the Government - Member;
- (vii) Three persons nominated by the Sponsoring Body of whom one shall be a woman and one shall be external to the Body - Members;
- (viii) Two academicians nominated by the Chancellor - Member;
- (ix) One Pro Vice-Chancellor, who shall be a non-voting member, to be nominated by the Chancellor on rotation, for a two-year term; and
- (x) One eminent academician as nominee of the UGC - Member.

10.2. The Registrar shall be the Secretary of the Board of Governors with no voting powers.

10.3. The tenure of the nominated members of the Board of Governors, shall be for two-years from the date of appointment, which may be renewed.

10.4. All meetings of the Board of Governors shall be chaired by the Chancellor and in his absence by the Pro-Chancellor or in the absence of either of them by any member of the Board as nominated by the Chancellor. If the Chancellor has not nominated any person to Chair such a meeting, members present in the meeting shall elect the Chairperson for that meeting only from among themselves by a simple majority.

10.5. Quorum for all the meetings of the Board of Governors shall be five members attending and voting at such a meeting: Provided that, the presence of either the Chancellor or one nominee of the Sponsoring Body and in the absence of the Chancellor or one nominee of Sponsoring Body, the Vice - Chancellor, shall always be necessary to form the quorum for any meeting of the Board of Governors.

10.6. The Board of Governors shall be the principal governing body of the University and shall have the following powers:

- i. to lay down academic / other Regulations to be pursued by the University;
- ii. to review decisions of the other authorities of the University if they are not in conformity with the provisions of this Act, or the Statutes, or the Regulations or the Rules;
- iii. to nominate members to the Fee Regulation Committee;
- iv. to approve the Budget, Annual Accounts and Annual Report of the University;

- v. to make new or additional Statutes or amend or repeal the earlier Statutes and Rules;
- vi. to take such decisions and steps as are found desirable for effectively carrying out the objects of the University.
- vii. to create schools, academic units and to approve degrees recommended by Academic Council.
- viii. to appoint the Statutory Auditors of the University;
- ix. to take a decision about voluntary winding up of the University.

10.7. The Board of Governors shall meet at least twice a year, once in every six months, or as decided by the Chancellor of the University.

10.8. If a member (other than ex-Officio) of the BoG fails to attend three consecutive meetings without seeking leave of absence, then he shall cease to be the member of the BoG.

10.9. In case of occurrence of casual vacancy / vacancies among members of the BoG, it may be filled in accordance with Section 47 of the Act.

10.10. Not less than 14 days' notice, in writing or email, of the date and place of each meeting of the BoG must be sent to each member.

10.11. The normal agenda of the meeting of the BoG shall be sent to each of the members of the BoG, in print or electronic form, at least three days prior to the date of the meeting.

10.12. Decisions on matters;

- i. All matters which come before a meeting of the BoG must be decided by a simple majority of the voting members present,
- ii. The Chairman at any meeting has an additional casting vote which can be exercised to decide matters when required.

10.13. Resolution may be proposed by Chancellor or approved by him, for circulation amongst the members of the Board for approval. If a majority of the members approve the circulated resolution, it shall be deemed to have been passed at a meeting. However, the said resolution shall be placed before the subsequent meeting of Board, for confirmation.

10.14. Meetings of the BoG may be held in any one of the following modes or by a combination of them:

- i. Physical meeting (in-person meeting)
- ii. By conference call
- iii. By web means of communication such other means of communication as may be approved from time to time.
- iv. By such other means of communication that may be approved from time to time.

11. Board of Management (BoM)

11.1. The Board of Management shall consist of the following members, namely:

- i. The Vice Chancellor - Chairperson;
- ii. One of the Pro-Vice Chancellors nominated by the Chancellor - Member;
- iii. Two nominees of the Sponsoring Body with at least one of them being external to the Body - Members;
- iv. Two Deans or Directors of Schools/Institutes as nominated by the Vice-Chancellor by rotation for a three-year term - Members;
- v. One Principal of a constituent college to be nominated by the Vice-Chancellor by rotation for a term of two years - Member;
- vi. The Registrar-Member Secretary.

11.2. All meetings of the Board of Management shall be chaired by the Vice Chancellor and in the absence of the Vice Chancellor the meeting shall be chaired by one of the nominees of the Sponsoring Body. In case the Sponsoring Body has not nominated any person, then the meeting shall be chaired by the Pro-Vice-Chancellor. In the absence of any of these, the meeting shall be chaired by any other member as elected by the members present in the meeting;

11.3. In the event of a conflict of opinion in arriving at a decision at a meeting of the Board of Management, the issue shall be referred to the Chancellor and the decision of the Chancellor shall be final.

- i. All matters which come before any meeting of the Board of Management must be decided by a simple majority of the members present.

- ii. The Chairman at any meeting has a vote and, in the case of an equality of votes, a casting vote.
- iii. Under extraordinary circumstances, a resolution may be proposed by the Vice-Chancellor or approved by him, for circulation among the members of the Board of Management for approval. If a majority of the members approve the circulated resolution, it shall be deemed to have been passed at a meeting. However, the said resolution shall be placed before the subsequent meeting of Board of Management, for confirmation.
- iv. All the minutes of the meetings of the Board of Management shall compulsorily be reported to the Board of Governors.

11.4. The Board of Management shall meet at least four times in a year.

11.5. The quorum for every meeting of the Board of Management shall be one third of the membership of the BoM. Provided that the presence of either the Vice Chancellor or any one of the nominees of the Sponsoring Body, shall always be necessary to form the quorum of any meeting of the BoM.

11.6. The First Board of Management shall be constituted by the Chancellor, as per Section 15 (ix) of the Act.

11.7. The tenure of office of the members of BoM shall be three years from the date of appointment;

- i. The membership of the nominated Deans shall be coterminous with the status of Deanship;
- ii. However, if a member (other than Ex-Officio) of the BoM fails to attend three consecutive meetings without seeking leave of absence, then he / she ceases to be a member of the BoM.

11.8. In case of occurrence of casual vacancy / vacancies among members, it may be filled in accordance with Section 47 of the Act.

11.9. Meetings of the BoM may be held in any one of the following modes or by a combination of them:

- i. In person meeting;
- ii. By Conference call;
- iii. By Web based means of communication;
- iv. By such other means of communication that may be approved from time to time.

11.10. The Board of Management shall have the following powers and functions;

- i. It shall recommend for adoption all academic programmes formulated by the Academic Council of the University.
- ii. The Board of Management shall, subject to the control of the BoG, manage and administer the revenues and properties of the University and conduct all the administrative affairs of the University not otherwise provided for.
- iii. To recommend personnel selected (both academic and administrative) to the Board of Governors for approval.
- iv. It shall lay down guidelines for ensuring discipline among the employees and students of the University.
- v. It shall initiate disciplinary action against those violating University Statutes, Regulations, Rules, etc., and submit the same to the Board of Governors for decision.
- vi. The Board of Management shall prepare, with the assistance of the Finance Officer, the financial estimates for the ensuing year, get them scrutinized by the Finance Committee and place the same before the BoG.
- vii. It shall prepare the Annual Report to be submitted to the BoG for approval.
- viii. It shall be responsible for conduct of the convocation of the University.
- ix. To propose the first Statutes to the BoG for its approval.
- x. To advise the Academic Council and Research and Innovation Council in matters which have a bearing on the administration and management of the University.
- xi. To accept, reject or refer back any recommendation made by the Academic Council or the Research and Innovation Council, provided that no such recommendation may be rejected unless the Academic Council or the Research & Innovation Council, as the case may be, is informed of the reasons for such rejection and is given an opportunity to comment thereon to the BoM.
- xii. To exercise such other powers and perform such other duties as may be prescribed by the Board of Governors.

12. Academic Council

12.1. The Academic Council is the principal, academic policy making body of the University. The Academic Council shall, subject to the provisions of the Act, Statutes, and Regulations, have control over, and responsibility for, the maintenance of standards of instruction, education and evaluations and conferment of undergraduate and post-graduate degrees, research degrees, diplomas and other awards and titles in the University. It shall coordinate and exercise general supervision over the academic Regulations of the University.

12.2. The Academic Council shall consist of the following:

- i. The Vice-Chancellor - Chairperson;
- ii. The Pro-Vice-Chancellors - Member;
- iii. The Controller of Examinations - Member;
- iv. One Nominee of the Board of Governors - Member;
- v. One Nominee of the Board of Management - Member;
- vi. All the Deans / Directors - Members;
- vii. All the Heads of Departments - Members;
- viii. All the Program Coordinators - Members;
- ix. The Librarian - Member;
- x. Physical Education Director - Member;
- xi. Dean of Research and Innovation Council - Member
- xii. IQAC Director - Member;
- xiii. Not less than four experts outside the university to be nominated by the Vice Chancellor representing areas such as Industry, Commerce, Law, Education, Medicine, Engineering, Social work, Culture and Arts etc. either from a pool of names suggested by the Deans and Directors or by any other member as per the discretion of the Vice Chancellor - Members.
- xiv. Not less than four eminent educationists related to the disciplines offered by the University to be nominated by the Vice Chancellor either from a pool of names suggested by the Deans and Directors or any other member as per the discretion of the Vice Chancellor - Members.

xv. Two members of the teaching staff to be nominated by the Vice Chancellor from the cadres of Associate Professors and Assistant Professors of the University in the order of seniority and on rotation - Members;

xvi. The Registrar - Member-Secretary.

- 12.3.** The Academic Council shall meet at least two times in a year. The Vice-Chancellor may call for a special meeting of the Academic Council if necessary.
- 12.4.** The quorum for every meeting of the Academic Council shall be one third of the membership of the Council.
- 12.5.** The meetings of the Academic Council shall be convened by the Registrar with the approval of the Vice Chancellor.
- 12.6.** The Academic Council shall be responsible for the approval of academic programmes submitted by the various Schools / Institutes of the University and also by the members of the Council.
- 12.7.** The Academic Council shall lay down and decide new academic programmes and Regulations for academic enhancement and for achieving excellence in the University.
- 12.8.** The First Academic Council shall be constituted by the Chancellor in accordance with Section 15 (ix) of the Act.
- 12.9.** The tenure of office of the members of Academic Council shall be the date of completion of three years from the date of appointment; or until the date of superannuation, whichever comes earlier.
- 12.10.** The membership of the nominated Deans/Directors shall be coterminous with the status of Deanship/Directorship; However, if a member of the Academic Council fails to attend 3 consecutive meetings without seeking leave of absence, then he / she ceases to be a member of the Academic Council.
- 12.11.** A temporary vacancy, arising in the Academic Council, from among the Nominated Members, may be filled by the Chairperson, in consultation with the Chancellor, and such members shall hold office for the remaining period of the current term of the member who has vacated office.

12.12. Powers and Responsibilities of the Academic Council

- i. The Academic Council shall have the powers to coordinate and exercise general supervision over the academic Regulations, programmes and activities of the University;
- ii. The Academic Council shall be responsible for fixing the quality and standards of the academic activities of the University;
- iii. The Academic Council shall have powers to recommend award of degrees, diplomas, certificates and other academic distinctions to persons who qualify themselves for award, after successful completion of the requirement of the award;
- iv. The Academic Council shall have powers to recommend award of honorary degrees to eminent personalities;
- v. The Academic Council shall have powers to stipulate or specify the qualifications for making admissions to various programmes in the University;
- vi. The Academic Council shall have powers to recommend, repeal or withdraw any diploma / certificate / any other award of the University. However, it shall seek the approval of the Board of Governors in all such matters;
- vii. The Academic Council may, by resolution, constitute and appoint any Committee/s with such membership and on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Academic Council at any time.
- viii. To exercise such other powers and perform such other duties as may be specified by the BoG.

13. Finance Committee

13.1. The Finance Committee shall consist of the following:

- i. The Chancellor or his nominee – Chairperson
- ii. The Pro-Chancellor – Member;
- iii. The Vice-Chancellor – Member;
- iv. The Registrar – Member;
- v. The Finance Officer – Secretary;
- vi. One nominee of the Sponsoring Body – Member;
- vii. One nominee of the Chancellor with expertise in Banking, Finance or Accountancy - Member, and
- viii. Two external nominees, who will be nominated by the Vice-Chancellor - Members

13.2. The Finance Committee shall be the principal financial body of the University to take up financial matters and shall, subject to the provisions of the Act, Statutes, Regulations and Rules, exercise general supervision over the financial matters of the University.

13.3. The Finance Committee shall meet at least four times in a year. The Chancellor may call for a special meeting of the Finance Committee if necessary.

13.4. The quorum for every meeting of the Finance Committee shall be one third of the membership of the Committee.

13.5. The tenure of office of the members of Finance Committee shall be three years from date of appointment, However, if a member of the Finance Committee fails to attend three consecutive meetings without seeking leave of absence. then he / she ceases to be the member of the Finance Committee.

13.6. A temporary vacancy, arising in the Finance Committee, from amongst the nominated members, may be filled by Chancellor.

13.7. Under extenuating circumstances, the Board of Governors (BoG) may reconstitute the Finance Committee before the end of its tenure.

13.8. Powers and responsibilities of the Finance Committee

- i. The Finance Committee shall be the principal financial body of the University and shall exercise general supervision over all financial matters of the University;
- ii. The Finance Committee shall scrutinize the annual budget and annual income of the University and report the same to the Board of Governors.
- iii. The Finance Committee shall give its views / recommendations on the request of the Board of Governors or Vice-Chancellor on issues relating to financial affairs of the University.
- iv. The Finance Committee shall provide advice, prepare guidelines and processes for mobilization of resources for the University;
- v. The Finance Committee shall perform any other duties assigned to it by the Board of Governors;
- vi. The Finance Committee shall be responsible for laying down Regulations on investments of surplus funds of the University, through an investment committee or otherwise;
- vii. The Finance Committee, with the approval of the Board of Governors, may borrow money by way of mortgage, overdraft or otherwise from an approved financial institution / bank and for this purpose enter into and perform financial arrangements with such lending institutions / banks;
- viii. The Finance Committee may, by resolution, constitute and appoint any Committee or Committees with such membership on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Finance Committee at any time.
- ix. The Finance Committee shall prepare status reports of the finances and submit the same to the Chancellor of the University once every six months.
- x. The Finance Committee shall initiate action against those defaulting and mis-managing the finances of the University and place the same for consideration and action by the BoM.
- xi. The Finance Committee shall prepare the annual budget and complete the annual audit of accounts and submit it to BoM.
- xii. All the statutory requirements are to be fulfilled by the Finance Officer on behalf of the Finance Committee.

13.9. The First Finance Committee shall be constituted by the Chancellor in accordance with Section 15 (ix) of the Act.

14. Research and Innovation Council

- 14.1.** The Research and Innovation Council shall co-ordinate and exercise, subject to the provisions of the Act, the Statutes, the Regulations and the Rules, general supervision over the research and innovation of the University. The Research and Innovation Council shall provide the larger holistic vision of the kind of research to be undertaken by the University, including prioritization of the research areas and shall also be responsible fostering innovation and entrepreneurship in the University.
- 14.2.** The Research and Innovation Council shall consist of the following, namely;
- i. The Vice- Chancellor - Chairperson
 - ii. The Pro Vice-Chancellor/s - Member
 - iii. Deans of all Schools - Members
 - iv. Up to Ten External / Internal Members being eminent Academicians, Research and industry experts to be appointed by the Vice-Chancellor - Members
 - v. The Dean of Research & Innovation - Member Secretary
- 14.3.** The Research and Innovation Council shall meet at least once every six months or as directed by the Vice Chancellor.
- 14.4.** There shall be a Dean of Research and Innovation to coordinate the research activities in the University, appointed by the Vice Chancellor for a period of three years.
- 14.5.** The Dean of Research and Innovation shall be the Member Secretary of the Council.
- 14.6.** The report of the activities of the Council shall be submitted to the Board of Management for information once in every six months.
- 14.7.** The Vice Chancellor may invite eminent persons in the field of research and innovation to be members of the Council for a period not exceeding two years at a time.
- 14.8.** The First Research and Innovation Council shall be constituted by the Chancellor in accordance with the Section 15 (ix) of the Act.
- 14.9.** The tenure of office of the members of Research and Innovation Council shall be two years from the date of appointment.
- 14.10.** The membership of the nominated Deans shall be coterminous with the status of Deanship. However, if a member of the Research and Innovation Council fails to

attend three consecutive meetings without seeking leave of absence, then he / she ceases to be the member of the Research and Innovation Council.

14.11. A temporary vacancy, arising in the Research & Innovation Council, from amongst the appointed members, may be filled by the Chairperson, in consultation with the Chancellor, and such member shall hold office for the remaining period of the current term of the member who has vacated office.

14.12. Powers and responsibilities of the Research & Innovation Council:

- i. The Research and Innovation Council shall be principally responsible for all research and development and innovation activities of the University and will be responsible for the formulation of research and innovation Regulations, research programmes and guidelines of the University.
- ii. Foster research activities and also dissemination of research results.
- iii. Coordinate and promote the research culture of the University.
- iv. Formulate, coordinate and supervise the involvement of the University in activities such as lifelong learning, industrial research, innovation and IP related issues.
- v. Coordinate and manage sponsored research projects of the University.
- vi. Coordinate and manage activities of the University in respect of collaborative programmes with other institutions / industries, within the country and in coordination with Director, Global Initiatives for overseas collaborative activities.
- vii. The Research & Innovation Council may, by resolution, constitute and appoint any committees with such membership and on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Research & Innovation Council at any time.
- viii. The Research & Innovation Council shall strive to create an ecosystem that supports consultancy, entrepreneurship, incubation, and awareness of patent and intellectual property rights.
- ix. The Research & Innovation Council may in consultation with the Vice-Chancellor, by resolution, constitute and appoint relevant committees with such membership and on such terms and conditions and with such powers and duties as it deems fit. The powers delegated under this clause are revocable by resolution of the Research & Innovation Council.

- 14.13.** The Research & Innovation Council shall meet as many times as required; with a minimum of two meetings every year. The Vice-Chancellor may call for a special meeting of the Research & Innovation Council if necessary.
- 14.14.** The quorum for meetings of the Research & Innovation Council shall be at least one third of the members of the Council and voting at such meeting, provided that the presence of either the Vice-Chancellor or any one of the nominees of the Vice-Chancellor, shall always be necessary to form the quorum of any meeting of the Research & Innovation Council.
- 14.15.** Under extenuating circumstances, the Board of Management may reconstitute the Research and Innovation Council before the expiry of its term.

15. Schools

The Academic Units shall be grouped into Schools as per the requirements of the University. The Dean will be the head of the School as and when created and will be appointed by the process mentioned in Regulations of the University.

15.1. Meetings of Schools

- i. The Dean should call for the meetings of the respective Schools at least twice in a semester and the minutes of the meeting are to be submitted to the Vice-Chancellor within two days of the meetings taking place.
- ii. Composition of the Schools Meetings
 - i. The Dean - Chairman;
 - ii. One of the HoDs nominated by the Dean - Member Secretary;
 - iii. All Academic Staff of All Departments - Members
- iii. The recommendations of the Schools will be placed before the Vice-Chancellor, and the Academic Council.
- iv. Special meetings may be called by the Dean at the suggestion of the Vice-Chancellor or on a written request from at least one-fifth of the members of the School.

16. Estate Committee

16.1. The Estate Committee shall be the principal body of the University, dealing with all matters pertaining to physical and infrastructural facilities in the University including estates, construction, maintenance etc.

16.2. The Estate Committee shall consist of the following:

i.	The Pro – Chancellor	Chairperson
ii.	The Vice-Chancellor	Member
iii.	Two nominees of the Sponsoring Body	Member/s
iv.	The Finance Officer	Member
v.	One nominee of the Board of Governors	Member
vi.	Three experts nominated by the Vice-Chancellor	Member/s
vii.	The Registrar	Member Secretary

16.3. The tenure of office of the members of the Estate Committee shall be three years from their date of appointment; the membership of the nominated members shall be co-terminous with the status of the nominating body.

16.4. A temporary vacancy, arising in the Estate Committee, from amongst the nominated members, may be filled by the appropriate authority.

16.5. The Estate Committee shall meet as many times as required, at least two times in a year. The Pro-Chancellor may call for a special meeting of the Estate Committee if necessary.

16.6. The quorum for meetings of the Estate Committee shall be at least one third members present and voting at such meeting. Provided that the presence of either the Pro-Chancellor or any one of the nominees of the Sponsoring Body, shall always be necessary to form the quorum of any meeting of the Estate Committee.

16.7. Powers and responsibilities of the Estate Committee;

- i. The Estate Committee shall be the principal body of the University that is responsible for all activities relating to creation and maintenance of estates, estate planning, physical infrastructure facilities, structural facilities in the

University, including necessary responsibilities pertaining to construction — civil, mechanical, electrical, etc;

- ii. The Estate Committee is empowered to perform such other duties and functions in the matters of creation, acquisition and maintenance of land and buildings of the University as will be necessary from time to time;
- iii. The Estate Committee may, by resolution, constitute and appoint any Committee or Committees with such membership on such terms and conditions and with such powers and duties as it thinks fit. The powers delegated under this clause are revocable by a resolution of the Estate Committee at any time;

17. Faculty Review and Development Committee

17.1. The Vice-Chancellor shall constitute a Faculty Review and Development Committee with the primary purpose of raising the quality index of faculty and enhancing the learning experience of students.

17.2. The Faculty Review and Development Committee will be comprised of the following:

- i. Vice-Chancellor – Chairperson
- ii. Pro Vice-Chancellors – Members;
- iii. Registrar – Member;
- iv. Deans – Members;
- v. IQAC Director – Member;
- vi. Chief Human Resources Officer – Member;
- vii. Five members of Faculty nominated by the Vice-Chancellor in consultation with the Deans – Members;
- viii. Two eminent educationists from outside the University - Members

The members of Faculty and educationists from outside the University, will serve for a period of three years, after which they would be replaced by new incumbents. One of the Deans will serve as Secretary to the Committee. The Committee will meet twice a year and the minutes of meetings will be shared with the Board of Management.

17.3. The Faculty Review and Development Committee is expected:

- i. to engage in a periodic review of the Faculty of the University in order to ensure that the highest standards of teaching and learning are maintained;
- ii. to review the performance appraisal reviews of Faculty members as well as their development plans;
- iii. to systematically and on an ongoing basis, review student feedback to determine ways and means of enhancing the quality of teaching and learning at the University;
- iv. to consider ways and means of enabling Faculty remain contemporary in their knowledge of the subjects taught, and enhancing the level of research and enquiry;
- v. to deliberate on ways and means in which Faculty could be better exposed through self-study and exploration, utilizing sabbaticals for pursuing special courses of study in India and abroad, participating in faculty exchange programmes, presenting papers at seminars and conferences, publishing their work etc.
- vi. to constantly and on an ongoing basis, review curriculum and pedagogy to ensure these are always contemporary, futuristic, and continuously explore new frontiers of knowledge.

18. Student Welfare, Engagement & Outreach Committee

18.1. The Vice-Chancellor shall constitute a Student Welfare, Engagement and Outreach Committee to focus on the needs and concerns of the student community and to look at how student life can be more engaging and enriching for the student community.

18.2. The Committee will comprise of the following:

- i. Vice-Chancellor or his nominee – Chairperson;
- ii. Deans of Schools- Members;
- iii. Chief Human Resources Officer – Member;
- iv. Student Council Governor – Member;
- v. One Welfare Officer from each school – Members;
- vi. One Student Counsellor appointed by the Vice Chancellor – Member;

vii. President of the Student Council – Member;

18.3. The Student Welfare, Engagement and Outreach Committee will meet twice every year.

18.4. The role of this Committee will include the following:

- i. to deliberate on and suggest ways in which student life in the University can be more engaging and vibrant;
- ii. to ascertain what the key concerns of the students are, and to examine how the University could respond to these concerns;
- iii. to suggest and implement various activities such as 'town-halls', discussion groups, interactive sessions with Faculty and Administration, to encourage dialogue and build better mutual understanding;
- iv. to respond to genuine grievances expressed by students and build a better and more meaningful rapport between students and members of Faculty and Administration;
- v. to find ways and means by which students are better aligned with the Mission and Vision of the University and their feeling of belonging and stakeholder-ship is strengthened;
- vi. to create opportunities for meaningful interaction between students and the external world, especially with disadvantaged sections of society, industry, and the not-for-profit sector;
- vii. to create platforms and more opportunities for students to be 'listened' to;
- viii. to look into issues of student indiscipline and recommend suitable action both remedial and punitive as considered appropriate.

19. Administrative Staff Welfare and Engagement Committee

19.1. The Vice-Chancellor shall constitute a Staff Welfare and Engagement Committee to focus on the needs and concerns of the staff of the University with the objective of enhancing engagement and work satisfaction.

19.2. The Committee will comprise of the following:

- i. Finance Officer – Chairperson
- ii. Registrar

- iii. Chief Human Resource Officer
- iv. Maintenance Manager
- v. Office Superintendent
- vi. Two members of the senior Administrative Staff appointed by the Vice Chancellor for a two-year term.

19.3. The Staff Welfare and Engagement Committee will meet twice every year. Minutes of these meetings will be shared with the Vice Chancellor.

19.4. The role of this Committee will include the following:

- i. to ascertain what are the key concerns of Administrative Staff, and to see how the University could respond to these concerns;
- ii. to respond to genuine grievances expressed by Administrative Staff and build a better and more meaningful rapport between them and the University administration;
- iii. to look at issues of indiscipline of Administrative Staff and recommend suitable action both remedial and punitive as considered appropriate.

20. Information Technology and Services Committee

20.1. The primary role of the Information Technology and Services Committee is to provide and implement a strategic road-map that will provide a digital environment conducive to the needs of the Administration, Faculty, Researchers and Students of the University.

20.2. The Committee will comprise of the following:

- i. Registrar – Chairperson;
- ii. Finance Officer – Member;
- iii. Dean of the School of Information and Technology – Member;
- iv. Chief Information Officer* - Member;
- v. Two Deans nominated by the Vice Chancellor for a period of two years after which they would be replaced - Members.

** A chief information officer (CIO) is a professional who evaluates and improves information systems within the university. He/she is the executive responsible for the management implementation and usability of information and computer technologies.*

20.3. The Committee will meet twice every year and the minutes of meetings will be shared with the Vice-Chancellor.

20.4. The role of this Committee will include the following:

- i. to constantly review the changing educational landscape to deliver faster and personalized experiences and engagement to all stakeholders;
- ii. to provide a strategic road-map for technological changes required via the SMAC (social, mobile, analytics, and cloud technologies) stack in close coordination with IT operations personnel, faculty and students to enhance and enrich the learning experience;
- iii. to provide inputs for major IT initiatives and monitor IT project priorities;
- iv. to formulate a e-Governance policy for all stakeholders and review it periodically to mitigate potential IT risks.

CHAPTER IV

Officers of the University

21. Officers of the University

The following are the Officers of the University;

- i. The Visitor;
- ii. The Pro-visitor;
- iii. The Chancellor;
- iv. The Pro-Chancellor;
- v. The Vice-Chancellor;
- vi. The Pro Vice-Chancellor;
- vii. The Registrar;
- viii. Controller of Examinations;
- ix. The Finance Officer;
- x. The Dean of each School;
- xi. The Dean of Research & Innovation
- xii. Chief Human Resources Officer (CHRO)

The BOG may at any time and for valid reasons, designate other roles as Officers of the University.

22. The Visitor

- 22.1.** His Excellency the Governor of Karnataka shall be the Visitor of the University and the Visitor may offer suggestions for the improvement of the functioning of the University.
- 22.2.** The Visitor shall preside over the convocation;
- 22.3.** The Visitor shall have the following powers, namely;
 - i. to call for any paper or information relating to the affairs of the University;

- ii. on the basis of the information received by the Visitor and being satisfied that any order, proceeding or decision taken by any Authority of the University is not in conformity with the Act, Regulations or Rules, the Visitor may issue such advice as deemed fit in the interest of the University, and the advice so issued shall be complied with by all concerned.

23. The Pro-Visitor

- 23.1.** The Honourable Minister for Higher Education of the Government of Karnataka shall be the Pro-Visitor of the University.
- 23.2.** The Pro-Visitor shall, when the Visitor is absent, preside over the Convocation.
- 23.3.** The Pro-Visitor shall have the following powers, namely:
 - i. to call for any paper or information relating to the affairs of the University;
 - ii. to call a meeting of the authorities of the University relating to the affairs of the University; and
 - iii. on the basis of the information received by the Pro-Visitor, he may issue such advice as deemed fit in the interest of the University.

24. The Chancellor

- 24.1.** The Chancellor shall be appointed by the Sponsoring Body, whose term shall be as decided by the Sponsoring Body.
- 24.2.** The Chancellor of the University shall be the Chairperson of the BoG.
- 24.3.** The Chancellor shall have such powers as may be conferred on him by this Act, which may include the following;
 - i. to function as the Chairperson of the BoG;
 - ii. to preside over all the convocations of the University in the absence of the Visitor and Pro-Visitor;
 - iii. to appoint or re-appoint or terminate the appointment of the Vice-Chancellor, in accordance with the provisions of the Act and the Statutes;
 - iv. to nominate a person as a member of the Nomination Committee as per the Act;

- v. to appoint the first Registrar and the first Finance Officer;
- vi. to nominate two academicians as members on the BoG;
- vii. to approve the appointment of Pro-Vice-Chancellor(s);
- viii. to constitute the first BoM, the first Academic Council, the first Finance Committee and other Authorities;
- ix. to approve the main agenda and any other matters in the BoG in the manner provided for in the Act; and
- x. to resolve a conflict and in the manner provided for in this Act;

24.4. In the event of there being a conflict inter-se between any authorities of the University, then the issue shall be referred to the Chancellor and the decision of the Chancellor in respect of such issue shall be final and binding on the University.

25. The Pro-Chancellor

25.1. The Pro-Chancellor shall be appointed by the Sponsoring Body in consultation with the Chancellor. The Pro-Chancellor shall assist the Chancellor in all such matters required by the Chancellor. The role and responsibilities of the Pro-Chancellor shall be:

- i.** To preside over the convocation in the absence of the Visitor, Pro-Visitor and Chancellor.
- ii.** To chair such committees, authorities, meetings and convocations in the absence of the Chancellor.

25.2. The services of the Pro-Chancellor may be terminated by the Chancellor at any point of time as he deems fit.

26. The Vice-Chancellor

26.1. The Vice-Chancellor shall be the Principal Executive and Academic Officer of the University and shall exercise general supervision and control over the affairs of the University and give effect to the decisions of the authorities of the University.

- 26.2.** The first Vice-Chancellor shall be appointed by the Chancellor as per Section 4 (6) of the Act.
- 26.3.** The subsequent Vice-Chancellor/s shall be appointed by the Chancellor from among three persons recommended by the Search Committee as specified in the Act.
- 26.4.** The Vice-Chancellor shall hold the office for a period of four years from the date of assumption of the office or till superannuation (70 years), whichever is earlier and may be reappointed for a period of four years as per Section 17(1) of the Act. The Vice-Chancellor shall continue to hold the office even after expiry of his term till the new Vice-Chancellor is appointed. However, in any case this period shall not exceed one year.
- 26.5.** The Vice-Chancellor shall have the following powers, duties and responsibilities:
- i. To exercise general supervision and control over the affairs of the University and to give effect to the decisions of the Authorities of the University.
 - ii. To form / constitute committees / groups / panels / units, deemed necessary for obtaining competent / expert advice and / or recommendations on various issues / matters of the University. The said committees / groups / panels / units shall automatically stand dissolved on completion of their tenure or on completion of the task assigned, whichever is earlier.
 - iii. To delegate any of the Pro Vice-Chancellors / Officers to be in-charge of the position of the Vice-Chancellor, temporarily.
 - iv. To initiate steps to appoint a new Vice-Chancellor as per Section 17 (2) & (3) of the Act.
 - v. The Vice-Chancellor shall ensure that the provisions of the Act, Statutes, Ordinances and Regulations are duly followed.
 - vi. The Vice-Chancellor shall be entitled to be present at and to address any meeting of an Authority or any units of the University.
 - vii. The Vice-Chancellor shall have the power to convene the meetings of various committees and sub-committees, not specified in these statutes.
 - viii. Provided that, where any matter, other than the appointment of an academic staff is of urgent nature requiring immediate action and the same could not be immediately dealt with by any officer or the authority or other body of the University empowered by or under this Act to deal with it, the Vice-Chancellor may take such action as he may deem fit with the prior written approval of the Chancellor.

- ix. Provided that, where in the opinion of the Vice-Chancellor, any decision of any authority of the University is outside the powers conferred by this Act or by the Statutes, Regulations or Rules made thereunder or is likely to be prejudicial to the interests of the University, he shall request the concerned authority to revise its decision within fifteen days from the date of its decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor whose decision thereon shall be final.
- x. The Vice-Chancellor shall preside over the Convocation in the absence of the Visitor, Pro-Visitor, Chancellor and Pro-Chancellor.
- xi. The Vice-Chancellor shall exercise such other powers and perform such other duties as may be laid down by the Statutes, Regulations or the Rules:

26.6. The services of the Vice-Chancellor can be terminated by the Chancellor with the approval of the BoG after following the principles of natural justice and after providing an opportunity to the Vice-Chancellor to present his case including with regard to termination on disciplinary grounds.

26.7. The Vice-Chancellor may resign from his office, after giving three months' notice and shall cease to hold his office on the acceptance of his resignation by the Chancellor or on expiry of the notice period whichever is earlier. The requirement of the notice period may be waived off by the Chancellor at his discretion.

27. The Pro-Vice-Chancellor(s)

27.1. The Vice-Chancellor may appoint up to a maximum of three Pro-Vice-Chancellors with the prior written approval of the Chancellor. The Pro-Vice-Chancellors, so appointed, will have designated areas of responsibility and shall hold office for such periods, as the Vice-Chancellor shall determine or deem fit in consultation with the Chancellor.

27.2. However, the first Pro-Vice-Chancellor(s) shall be appointed by the Chancellor as per Section 4(6) of the Act.

- 27.3.** The Pro-Vice-Chancellor/s shall normally have a tenure of three years initially, which is either renewable or prematurely revocable by the Vice-Chancellor in consultation with the Chancellor.
- 27.4.** The terms and conditions of employment of the Pro-Vice-Chancellor/s shall be those contained in his or her contract of employment.
- 27.5.** The Pro-Vice-Chancellor/s shall assist and exercise duties and responsibilities as assigned to them by the Vice-Chancellor.
- 27.6.** In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor nominated by the Vice-Chancellor, shall discharge day-to-day duties of the office of the Vice-Chancellor, unless otherwise directed by the Chancellor.
- 27.7.** The actions taken by the Pro-Vice-Chancellor/s in furtherance of their functions shall be subject to the approval of the Vice-Chancellor and in the absence of the Vice-Chancellor shall be subject to the approval of the Chancellor.

28. The Registrar

- 28.1.** The First Registrar shall be appointed by the Chancellor. Subsequent Registrars shall be appointed by the Chancellor as the chairperson of BoG on the recommendations of a duly constituted selection committee.
- 28.2.** A Search-cum-selection Committee consisting of the following, will recommend a panel of suitable candidates for the position of the Registrar, to the Chancellor.

i.	The Vice-Chancellor	Chairperson	&
	Convenor		
ii.	One nominee of the Board	Member	
iii.	One nominee of the Chancellor	Member	
iv.	One outside expert nominated by the Vice-Chancellor	Member	
- 28.3.** The terms and conditions of employment of the Registrar shall be as per those contained in his/her contract of employment.
- 28.4.** The Registrar shall have a tenure of three years initially, which is renewable for further term/s.

- 28.5.** If the office of the Registrar falls vacant temporarily, the said duties shall be assigned to a deputy-registrar, provided that such officiating registrar shall discharge only the routine duties and responsibilities of the post of Registrar and any decision on policy and other important matters shall be taken up by the Vice-Chancellor.
- 28.6.** The Registrar may resign from his office, after giving three months' notice and shall cease to hold his office on the acceptance of his resignation by the Chancellor or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Chancellor at his discretion.
- 28.7.** The Registrar shall have the following powers and responsibilities:
- i. Shall be the custodian of all assets, records, common seal, agenda and minutes of authorities/committees/Boards and all legal documentation and records of the University;
 - ii. Shall be responsible for all official correspondence, within/outside the University with the approval of the Vice-Chancellor;
 - iii. Shall assist the Vice-Chancellor to give effect to various decisions of authorities of the University and follow-up action thereon;
 - iv. Shall represent the University in all suits and legal proceedings involving the University and authenticate relevant documents in this regard, as per Section 20(3) of the Act; The Registrar shall have the power to authenticate records on behalf of the University and shall exercise such other powers and perform such other duties as conferred by the Statutes or may be required from time to time, by the Chancellor, the Pro-Chancellor or the Vice-Chancellor.
 - v. To publish the Calendar, notifications, legislation and official records of the University as required by the statutes, or regulations of the BoG.
 - vi. Shall be the Secretary of all the academic staff recruitment selection committees (non-member).

29. Controller of Examinations

- 29.1.** The Controller of Examinations shall be the principal officer-in-charge of conducting evaluations and evaluation related activities of the University.
- 29.2.** The Vice-Chancellor may appoint the Controller of Examinations with the prior written approval of the Chancellor.
- 29.3.** A Search-cum-selection Committee consisting of the following, shall recommend a panel of suitable candidates for the position of the Controller of Examinations, to the Vice-Chancellor.
- | | | |
|------|---|-------------|
| i. | The Vice-Chancellor | Chairperson |
| ii. | Registrar | Secretary |
| iii. | One nominee of the BoM | Member |
| iv. | One nominee of the Chancellor | Member |
| v. | One outside expert nominated by the Vice-Chancellor | Member |
- 29.4.** The terms and conditions of employment of the Controller of Examinations shall be those contained in his/her contract of employment.
- 29.5.** The Controller of Examinations shall have a tenure of three years initially, which is renewable for further term/s.
- 29.6.** The Controller of Examinations shall be responsible for making all arrangements necessary for holding examinations and for declaring results by formulating the Calendar of Examinations.
- 29.7.** The Controller of Examinations shall be responsible to take necessary steps to avoid malpractices in examination and evaluation processes. The Controller of Examinations shall be member secretary of the Malpractices and Disciplinary Committee in respect of examinations related matters.
- 29.8.** The Controller of Examinations shall be the custodian of examination related material, and shall frame the schedule of examinations, assist committees, issue appointment orders to examination staff / examiners, announce results and perform such other duties as may be assigned by the Vice-Chancellor in carrying out provisions of the Act, Statutes, Ordinances, Regulations relating to examinations.

- 29.9.** The Controller of Examinations shall be responsible for reviewing, from time to time, the results of university examinations and for forwarding reports thereon to the Vice-Chancellor and the Academic Council.
- 29.10.** If the office of the Controller of Examinations falls vacant temporarily, the Vice-Chancellor shall, with the approval of the Chancellor, assign the said duties to any other officer.
- 29.11.** The Controller of Examinations shall be responsible for the conduct of the convocation.
- 29.12.** The Controller of Examinations will carry out all activities and such other duties as may be assigned by the Vice-Chancellor from time to time.

30. Finance Officer

- 30.1.** The Finance Officer shall be appointed by the Chancellor.
- 30.2.** The terms and conditions of employment of the Finance Officer shall be those contained in his contract of employment.
- 30.3.** The Finance Officer shall have a tenure of three years initially, which is renewable for further term/s.
- 30.4.** If the Office of the Finance Officer falls vacant temporarily, the said duties shall be assigned to any other officer by the Vice-Chancellor with the approval of the Chancellor.
- 30.5.** The Finance Officer is responsible for the administration of the financial affairs of the University.
- 30.6.** The Finance Officer shall be responsible for meeting all the statutory obligations in respect of Financial and Tax matters, both of the Central and the State Governments.
- 30.7.** The Finance Officer shall have the following powers, duties and responsibilities:
- i. To assist the Vice-Chancellor in all matters relating to finance and to take up related responsibilities;
 - ii. To assist the Vice-Chancellor in implementing relevant decisions taken by various authorities of the University;
 - iii. To exercise general supervision over the funds of the University and provide advice on financial Regulations of the University;

- iv. To be responsible for the preparation of the annual accounts and budget of the University and for their presentation to the relevant Authorities;
- v. To perform such other financial functions as are assigned to him/her by the BoG, BoM, the Finance Committee or the Vice-Chancellor;
- vi. To be the custodian of all investment related documents and take steps to safeguard them.
- vii. To be responsible for preparation of financial statements and to assist annual statutory audit by the statutory auditor appointed by the BoG.
- viii. To be responsible for maintenance, and to update the registers of buildings, land and equipment, and for overseeing the physical verification of the stores and other facilities in the departments of the University.

31. The Deans of Schools

- 31.1.** The Academic Units shall be grouped into Schools as per the requirements of the University.
- 31.2.** Each of the Schools within the University shall be headed by a Dean.
- 31.3.** The Dean of School shall be appointed by the Vice-Chancellor, from amongst the fulltime Academic Staff of the University, with the prior written approval of the Chancellor.
- 31.4.** The tenure of the Deans of Schools shall be three years. The Dean shall be eligible for reappointment for one more additional term. (Only one more additional term?)
- 31.5.** The Deans of Schools are responsible for the administration and academic affairs of the respective Schools in consultation with the Vice-Chancellor.
- 31.6.** When the office of the Dean is vacant or when the Dean is unable to perform his/her duties due to illness or absence or for any other reason, the Vice-Chancellor with consent of the Chancellor may designate an academic staff to officiate as Dean (Acting), till the Dean resumes his/her duties or until regular appointments is made.
- 31.7.** In addition to any other powers and duties conferred or entrusted to a Dean by the Vice-Chancellor, the Dean:
 - i. Is responsible for the conduct and maintenance of standards of teaching and research in the School;

- ii. Shall provide effective leadership and guidance in the policy making, curriculum planning and in the implementation of the University Regulations within the School;
- iii. Oversees the academic, educational, research and administrative business of the School and its Departments;
- iv. Is responsible for curriculum delivery, project work, group work, internal assessment scores of all programmes offered by the School;
- v. Shall discharge the responsibilities associated with various programmes including Doctoral programmes.
- vi. To oversee the conduct of workshops, seminars on curriculum, teaching methods, testing and evaluation with internal or external resource persons.
- vii. Supervise the preparation and submission of the report of all activities conducted by the School during the academic year to the office of the Vice-Chancellor and the documentation centre, before the deadline set by the office of the Vice-Chancellor.
- viii. Shall have the right to be present and to speak at any of the meetings of the Board of Studies of the departments within the School.
- ix. Shall attend the Meetings of the Deans and shall ensure that the decisions taken thereof are implemented in letter and spirit.
- x. Is responsible for supervising student mentoring activities of their respective schools.
- xi. Deans shall oversee the conduct of remedial classes for academically weak students.
- xii. Shall take necessary measures to monitor the attendance and academic progress of students of their respective school.

32. The Dean of Research & Innovation

32.1. The Dean of Research & Innovation shall;

- i. Be the full-time salaried officer of the University and act as the Head of the Research & Innovation Council of the University.
- ii. Be appointed by the Vice-Chancellor, from amongst the full-time academic faculty, with the prior written approval of the Chancellor.
- iii. Have a tenure of three years initially, which is renewable for further term/s.

32.2. Duties and Responsibilities of the Dean of Research & Innovation shall be:

- i. To assist the Vice-Chancellor in all matters relating to Regulations on research, innovation, intellectual property issues, etc.,.
- ii. To act as the interface between the University and external funding organizations / government authorities in furtherance of the goals and vision of the University.
- iii. To keep track of all the research activities of the University and assist the IQAC office in preparation of progress of the research activities, and to create and maintain a database regarding Academic Staff expertise.
- iv. To oversee the progress and quality of research in the University.
- v. To oversee the progress of Ph.D degree work of the University, including intake, organizing BoS, and overseeing coursework.
- vi. To initiate the framing of rules for industry-sponsored research and consultancy.
- vii. To create an ecosystem for entrepreneurship and innovation.
- viii. To support Academic Staff and Ph.D Scholars in procuring equipment and facilities necessary to conduct research or consultancy work.
- ix. Providing guidance for submitting proposals to funding agencies.
- x. Formulating Regulations for the conduct of research and steps to maintain suitable standards by implementing the decisions of the BoG and Academic Council.

33. Chief Human Resources Officer (CHRO)

- 33.1.** The Vice-Chancellor shall appoint the Chief Human Resources Officer with the prior written approval of the Chancellor.
- 33.2.** A search-cum-selection committee comprising of a minimum number of three members and nominated by the Pro Chancellor, will recommend a panel of suitable candidates for the position of the Chief Human Resources Officer, to the Vice Chancellor.
- 33.3.** The terms and conditions of employment of the Chief Human Resources Officer shall be those contained in his contract of employment.
- 33.4.** The Chief Human Resources Officer shall have a tenure of three years initially, which is renewable for further term/s.
- 33.5.** The Chief Human Resources Officer is primarily responsible for ensuring that there are appropriate systems and processes in place that focus on creating a culture that builds alignment of the Faculty, Administrative Staff and Students with the Vision and Mission of the University and create a vibrant academic community.
- 33.6.** The Chief Human Resources Officer shall be responsible;
- i. to put in place systems and processes to align the faculty, staff and students with the Vision and Mission of the University;
 - ii. to ensure the smooth and effective implementation of all Human Resource Management Systems including Recruitment & Selection; Performance Management & Development; Remuneration & Rewards, etc.;
 - iii. to initiate and implement various interventions to enhance engagement of faculty, staff and students; to introduce special initiatives from time to time to build teamwork and collaboration in Departments/Schools and across Departments/Schools;
 - iv. to oversee the effective implementation and monitoring of guidelines and policies including Policies of the University pertaining to Upholding of Human Rights; Freedom of Expression; Environment, Health and Safety; Diversity, Equity and Inclusion; Prevention and Prohibition of Sexual Harassment; etc.
 - v. to oversee initiatives and interventions with regard to student welfare and career counselling;

- vi. to work along with the Placement Officer to develop strategies for student internships and placements and networks for contacts with industry, business and other organizations for student internships and placements;
- vii. to put in place a framework for enabling students enhance their life skills so that they emerge as well-rounded and wholesome individuals with the desire and capability to impact change and make a difference.

CHAPTER V

Appointments

34. Recruitment of Employees

- 34.1.** Every employee shall be appointed by an order containing the terms and conditions laid down in the Regulations of the University (as per SJU Act, Section 42).
- 34.2.** Provided that, in respect of teaching staff, the appointments shall be in accordance with the UGC guidelines and other State guidelines and in accordance with minority rights. Whereas in case of aided non-teaching staff, the staffing pattern prescribed by the Government shall be followed.
- 34.3.** Any dispute arising between the University and an employee shall be resolved in the manner provided for in the written contract and in accordance with the Regulations of the University.
- 34.4.** The Board of Governors however, shall have the powers to decide, on the recommendations of the Vice-Chancellor, that one or more positions be filled by invitation from amongst the academic staff and employees of the University following the regulations given in the University Regulations created for the purpose.
- 34.5.** In the event of non-availability of qualified candidates, the University shall have powers (through the Board of Management) to relax prescribed qualifications and conditions, when deemed appropriate.

35. Selection Committee(s)

The composition of Selection Committees for recruitment of employees for different positions of the University would normally be as stipulated in the respective Regulations of the University.

- 35.1.** The qualifications and the relevant terms and conditions for employees for different positions will be as stipulated in the Regulations of the University.

- 35.2. All appointments made in the University shall be reported to the BoM in its subsequent meeting.
- 35.3. The terms and conditions of the services of all the categories of employees of the University shall be as per the service rules, regulations and/or guidelines, as prescribed in the Regulations of the University.
- 35.4. The University through its BoM, may make joint appointments between schools and / or departments, keeping in view the needs of the University.
- 35.5. The University through its BoM can also make joint appointments of faculty who could share their time within the country or outside the country on terms and conditions as specified by the BoM.
- 35.6. All employees of the University shall be governed by conduct and discipline rules of the University to be formulated as per the Regulations made and which shall be circulated to them from time to time.
- 35.7. The University may but not necessarily adopt or make appropriate seniority guidelines for different purposes from time to time.
- 35.8. The benefits, facilities and service conditions for the eligible employees of the University and the positions held by them, shall be as per Regulations framed by the University from time to time.
- 35.9. The Regulations governing the service conditions of the employees of the University, shall be formulated by the BoM and approved by the BoG.

36. Age of Retirement

- 36.1. Every member of academic or non-academic staff in the service of the University, shall retire from service on the afternoon on the last date of the month, in which he/she attains the age of 60 years. However, the University at its discretion and subject to the approval of the Board of Management and the Board of Governors may, for valid reasons explained in writing, ask a member of academic or non-academic staff to proceed on premature retirement.
- 36.2. If the BoM is satisfied that such an appointment is in the interest of the University, it may, on the recommendation of the Dean of the School through Vice-Chancellor, re-

employ a faculty on his/her superannuation for an initial period of three years, as per the criteria of appointment specified in the recruitment policy of the University.

- 36.3.** Where the date of superannuation or the expiry of the term of the re-employment of the academic staff falls due during the course of a semester, the Vice-Chancellor may allow the faculty member to continue in service till the end of the semester.

37. Appointments on Special Contracts

37.1. The Vice-Chancellor may appoint academic staff on contract on such terms and conditions as it may deem fit, by adhering to the regular procedures of the recruitment policy subject to the following:

- i. The number of such appointments shouldn't exceed 10% of the total number of academic staff in the University.
- ii. The qualification for appointment will be same as those applicable for appointed of regular faculty.
- iii. Such appointments must be made only for one year and any re-appointment for another session should be made only after reviewing the performance of the faculty member engaged on contract.
- iv. Such appointment on contract basis may also be made, when absolutely necessary, to fill vacancies arising due to any leave vacancy.

38. Maintenance of Standards

38.1. There will be a periodic assessment of the employees of the University carried out in the manner specified in the Regulations of the University.

CHAPTER VI

Operation and Maintenance of Funds

39. The University shall establish the Statutory Funds as per the provisions of the Act.

- i. Permanent Statutory Endowment Fund;
- ii. University Endowment Fund;
- iii. General Fund and
- iv. Development Fund

In addition to these funds University with authorization from Board of Governors through the Finance Committee, may create and operate additional funds, from time to time.

40. Permanent Statutory Endowment Fund - Under Section 50 of the Act

- i. The University shall establish the Permanent Statutory Endowment Fund as required under Section 50 of the Act, consisting of INR 25 Crores, out of which at least INR 15 Crores shall be in cash and the remaining in the form of Bank Guarantee.
- ii. The fund so created shall be subject to the general supervision and control of the Board of Governors under Section 54 of the Act.
- iii. The University shall have power to invest the permanent Statutory Endowment Fund in such manner as provided for in the Act.
- iv. The University may transfer any amount from the General Fund or the Development Fund to the Permanent Statutory Endowment Fund, except in the event of dissolution of the University, but in no other circumstances can any amount be transferred from the Permanent Statutory Endowment Fund for any other purposes.

- v. Seventy-five percent of the incomes received from the Permanent Statutory Endowment Fund shall ordinarily be used for the purpose of development or general work of the University. The remaining twenty-five percent shall be re-invested in the Permanent Statutory Endowment Fund.

41. University Endowment Fund - Under Section 51 of the Act

- i. The University shall establish a University Endowment Fund which shall consist of donations and other funds received from time-to-time.
- ii. The University shall invest the University Endowment Fund as per the decisions of the Board of Governors based on the recommendations of the Finance Committee.
- iii. The fund so created shall be subject to the general supervision and control of the Board of Governors under Section 54 of the Act.
- iv. The University Endowment Fund shall be a self-imposed fund that the University desires to maintain voluntarily and invest it responsibly to protect itself from financial challenges that may arise on account of pursuing social objectives and any unforeseen circumstances.
- v. The University may transfer any amount from the General Fund or the Development Fund to the University Endowment Fund. Excepting in the case of dissolution of the University, in no other circumstances can its monies be transferred from the University Endowment Fund for other purposes.
- vi. Up to eighty percent of the incomes received from the University Endowment Fund may be used for the purposes of development or general work of the University. The remaining income shall be reinvested into the University Endowment Fund.
- vii. Use of the University Endowment Funds shall be as per the guidelines laid down by the University.

42. General Fund - Under Section 51 of the Act

- i. The University shall establish a General Fund to which the following amounts shall be credited:
 - a. all fees which may be collected by the University;
 - b. all sums received from any other source not prohibited by any law for the time being in force;
 - c. all contributions made to the University; and
 - d. all contributions or donations made in this behalf by any other person or body which are not prohibited by any law for the time being in force.
- ii. The funds credited to the General Fund shall be applied to meet all the recurring expenditure of the University.

43. Development Fund - Under Section 51 of the Act

- i. The University shall also establish a Development Fund to which the following funds shall be credited:
 - a. development fees which may be charged to and collected from the students;
 - b. all sums received from any other source for the purposes of the development of the University;
 - c. all contributions made by the Sponsoring Body to the University as per the guidelines laid down by the University.
 - d. all contributions or donations made in this behalf by any other person or body which are not prohibited by any law for the time being in force
 - e. all incomes received from the Permanent Statutory Endowment Fund.
- ii. The funds credited to the Development Fund from time to time shall be utilized for the development of the University.
- iii. Under no circumstances shall the funds of the University be transferred to other educational institutions of the Sponsoring Body.

44. Accounts and Audit

- 44.1.** The Annual Accounts and Balance sheet of the University shall be prepared under the direction of the Finance Committee and all funds accruing to or received by the University from all sources and all amounts disbursed or paid shall be entered in the accounts maintained by the University.
- 44.2.** The Annual Accounts of the University shall be audited by an Auditor, who shall be a member of the Institute of Chartered Accountants of India.
- 44.3.** A copy of the Annual Accounts and the Balance Sheet together with the Audit Report shall be submitted to the Board of Governors before closure of the financial year.
- 44.4.** The Annual Accounts, the Balance Sheet and the Audit Report shall be considered by the Board of Governors at its meeting and the Board of Governors shall forward its copies to the Visitor and the Government and the Karnataka State Higher Education Council along with its observations.
- 44.5.** In the event of any objections and suggestions in the report of the Auditors, the State Government may issue directions to the University to rectify the mistakes and such directions shall be binding on the University.

CHAPTER VII

Admissions, Fees, Conferring and Withdrawal of Degrees

45. Admission & Fee

The admissions and fee structure for various programmes will be as per the Admission Policy of the University.

46. Conferring of Degrees

- 46.1. The University shall have the power to award degrees, honorary degrees (*honoris causa*) and other academic distinctions to students and others who fulfil requirements of such awards in accordance with the regulations or guidelines approved by Academic Council and the BoM.
- 46.2. These degrees and other academic distinctions shall be awarded at a convocation and / or other occasions, as per regulations and / or guidelines approved by the Academic Council.

47. Withdrawal of Degrees

- 47.1. The Academic Council by a special resolution passed by majority of 2/3 of members voting may recommend to the BoG for the withdrawal of any degree / academic distinction conferred to any student/person by the University for good and sufficient cause. The BoG shall discuss the recommendations of the Academic Council before arriving at a final decision.
- 47.2. Provided that no such resolutions shall be passed until a notice in writing has been given to that person calling upon him/her to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his/her objections, if any, and any evidence he/she may produce in support of them, have been considered by the BoG.

CHAPTER VIII

Miscellaneous and Other Provisions

48. Mode of Proof of University Record

A copy of any receipt, application, notice, order, proceeding or resolution of any authority or committee of the University or other documents in possession of the University or any entry in any register duly maintained by the University, if certified by the Registrar, shall be accepted as *prima facie* evidence of such receipt, application, notice, order, proceeding, resolution or document or the existence of entry in the register and shall be admitted as evidence of the matters and transactions therein recorded where the original thereof would, if produced, have been admissible in evidence.

49. Formation of Special Entities (SPVs)

Creation of Entities to Promote Academic and Research Excellence: The Board of Governors, may lay down suitable norms and guidelines for establishing entities such as Special Purpose Vehicles (SPVs), under Section 8 of the Companies Act, 2013 and Societies Registration Act. 1860 (21 of 1860).

50. Co-operation and Collaborations

- 50.1. The University shall be free to seek co-operation and collaborations, with or without formal agreements, with other universities / institutions of higher learning and / or other organizations and / or industries in India or abroad.
- 50.2. The University may enter into Memoranda of Understanding with the entities mentioned above (in 50.1), detailing the conditions of such collaborations including extent of area of collaboration mutually agreed upon.
- 50.3. The Registrar will be the authorized signatory of all such memoranda of understanding on behalf of the University after approval by the Vice-Chancellor.

- 50.4. The University shall frame appropriate regulations and / or guidelines to deal with all such collaborations, which may include the financial provisions, grants, transfer of credits for academic work, intellectual property and the exchange programmes to be carried out.
- 50.5. All the memoranda of understanding / agreement shall be reported to the BoG at its subsequent meeting.

51. Delegation of Powers

Subject to the provisions of the Act and the Statutes, an Authority or the Officer of the University may delegate in writing, the powers to any other Authority or Officer or person with the approval of the Chancellor, subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to rest with the officer or the Authority delegating such powers.

52. Resolution of Disputes

- 52.1. The Vice-Chancellor shall be responsible for resolution of the disputes and grievances amongst and of the employees / faculty / students of the University,
- 52.2. The Vice-Chancellor may constitute appropriate grievance redressal mechanisms for arbitration and / or resolution of such disputes and grievances. Such disputes are to be resolved with recommendations of rewards or penalties if any. However, the Chancellor's pronouncement on all such disputes shall be final and binding on all the parties concerned.

53. Ownership and Exploitation of Knowledge

- 53.1. The University will frame appropriate regulations and / or guidelines regarding safeguarding intellectual property, copyrights and other such provisions and exploitations.
- 53.2. The University will frame appropriate regulations and / or guidelines regarding consulting and testing activities as well as royalties by the faculty and employees of the University and sharing of the fees so received for such purposes.

- 53.3.** The University will formulate appropriate regulations and / or guidelines for such entrepreneurship activities, innovation and incubation facilities for students / faculty / employees of the University.

54. Decisions of the Board of Governors

- 54.1.** The decisions of the BoG on all interpretations and all questions relating to interpretations of Statutes, shall be final and binding.
- 54.2.** The BoG shall have the power to make new or additional Statutes or amend or repeal the earlier Statutes and / or Rules, as per Section 25 (6)(v) & 37 of the Act.

55. Technology Enhanced Learning Programs

- 55.1.** The Board of Management, with the approval of Board of Governors, may create suitable structures and procedures to promote Technology Enhanced Learning Programs and the Board of Governors may lay down necessary norms and guidelines in this regard.

56. Right to Appeal

- 56.1** In case of disciplinary actions by the University against its employee or student, the aggrieved employee or students shall have a right to appeal to the corresponding Cell/Committees laid down as per Regulations of the University.

- 56.2** The University shall have the following special provisions as per UGC norms;

- i. Anti-Ragging Cell
- ii. Equal Opportunity Cell
- iii. Gender Sensitization Cell
- iv. Internal Complaints Committee for Prevention of Sexual Harassment
- v. Parents' Council
- vi. Student Grievance Redressal Cell
- vii. Faculty Grievance Redressal Cell
- viii. Admission Grievance Redressal Cell
- ix. Discipline Committee
- x. Ethics Committee

57 Constitution of Committees

Any Authority of the University mentioned in Section 24 of SJU Act, shall be empowered to constitute a committee of such Authority, consisting of such members and possessing powers as the Authority may deem fit.

58 Protection of Action Taken in Good Faith

No suit or other legal proceedings shall lie against any officer or other employee of the University for anything, which is done in good faith or intended to be done in pursuance of the provisions of SJU Act, the Statues or the Regulations or the Rules.

59 Transitional Provisions

Notwithstanding anything contained in the SJU Act, the First Vice-Chancellor may, with the previous approval of the Chancellor, discharge any of the functions of the University for the purpose of carrying out the provisions of the SJU Act, and for that purpose may exercise any powers or perform any duties which by the SJU Act are to be exercised or performed by any Authority of the University until such Authority comes into existence as provided by the SJU Act.

Further, such of the students who were admitted to the institution shall continue to complete their course or programme in the University until they qualify to receive their Degree/Diploma/Certificate from the University.

60 Disqualifications from Membership of an Authority

A person shall be disqualified for being a member of any of the administering bodies or positions of responsibility in the University, if he/she -

- i. is of unsound mind and stands so declared by a competent court;
- ii. is an un-discharged insolvent;
- iii. has been convicted of any offence involving moral turpitude;
- iv. is conducting or engaging himself/herself in private coaching classes;

- v. has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere;
- vi. is considered by the Sponsoring Body unfit to hold the post, such an opinion to be recorded in writing;
- vii. is conducting or engaging himself/herself in activities that are in conflict with the activities and interests of the university;
- viii. has behaved in a manner which is or is proven to be detrimental to the interests of the University;
- ix. has been punished for indulging in or promoting unfair practices;
- x. has violated any provisions stipulated from time to time, by any of the regulatory authorities and are applicable to the University and / or its Authorities.

61 Rules of Business and Meetings of the Authorities

- 61.1** The authorities mentioned in Section 24 of the Act shall frame rules relating to conduct of their meetings and business by them.
- 61.2** In exercise of Section 24 and 46 of the Act, the University may constitute different committees, authorities, boards etc., which shall exercise powers and functions in terms of a representative committee and they stand automatically dissolved after their tenure or when the purpose prescribed is served, whichever is earlier.

62 Centre for Distance / Online / Continuing Education

- 62.1** The University may establish a Centre for Distance Education, for which appropriate regulations and / or guidelines shall be formulated with the approval of BoG.
- 62.2** Life-Long-Learning and Continuing Education: The BoG may create suitable procedures and structures to offer life-long-learning and continuing education programmes and lay down suitable Regulations and guidelines in this regard.

63 Secrecy and Confidentiality

- 63.1** All Officers, Members of Authorities and Employees of the University, including nominees shall maintain strict confidentiality about any and all information obtained during or in connection with the work of the University. This will be mandatory even after cessation of their service with the University.



"Faith & Toil"

St Joseph's University

No. 36, Lalbagh Road,
Bengaluru - 560027, Karnataka, India