

**NOTIFICATION**  
**SUMMER REGISTRATION FOR FOUNDATION COURSES (NON-NEP)**  
(May 2024; To be conducted in August 2024)

7/8/2024

It is hereby notified that UG students belonging to batches of 2019 and those who have pending foundation courses may apply for the summer course by making a payment of Rs. 500 per foundation course. A student may apply for more than one course if he/she has more than one pending course.

**Important information regarding registration**

- Step 1:** Scan the QR code (attached on page 2 of this notice) to make the payment. Rs. 500 must be paid for each course applied. If the student has more than one pending course he/she may apply for all of them in a single transaction.
- Step 2:** To register, carefully fill the google form by clicking the link <https://forms.gle/kudwrVnW1QLsPU5j8> and ensure to attach a screenshot of the proof of transaction with all transaction details clearly visible.
  - If applying for more than one foundation course, please ensure you select all the courses applied for.

**Important dates regarding registration and the examination**

- The registration via google form opens at 9 am on the 9<sup>th</sup> August 2024, 9 am and will close at 4 pm on the 19<sup>th</sup> August 2024. No requests for extension of deadline will be entertained.
- On the 21<sup>st</sup> August 2024, the list of eligible candidates with the subjects they have applied for will be posted on the University website ([www.sju.edu.in](http://www.sju.edu.in)). Discrepancies/ errors (if any) must be brought to the notice of Ms. Poonam Ahuja by the 23<sup>rd</sup> August 2024 by sending an email to [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in) with the following details:
  - Candidate's name
  - Registration number
  - Correction/s to be made
- The exam for the FC will be scheduled on the linways portal by 1 pm on 27<sup>th</sup> August 2024. Students who cannot access the examination, must report the case to the FC coordinator by 1 pm on 28<sup>th</sup> August 2024 via email on [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in). Grievances received after the deadline will not be entertained.
- The examination will be held on the 30<sup>th</sup> August 2024 as per the below mentioned timetable

Date	Day	Time	Title of Foundation Course
30.8.2024	Friday	10 am – 10:45 am	Indian Constitution
30.8.2024	Friday	11 am – 11:45 am	Environmental Studies and Civic Sense
30.8.2024	Friday	12 noon – 12:45 pm	Computer Fundamentals
30.8.2024	Friday	1 pm – 1:45 pm	Science and Culture
30.8.2024	Friday	1 pm – 1:45 pm	Culture, Diversity and Society

University QR code for making the payment

Please upload the transaction receipt on the google form link to complete your registration.

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### About the examination

1. The exam will be conducted online on the linways portal (<https://sju.linways.com/student/>) as per the timetable mentioned above.
2. Students require a single device with internet connectivity to attempt the exam.
3. The exam is of 45 minutes duration and comprises of 50 Multiple choice questions.

### Prior to the examination

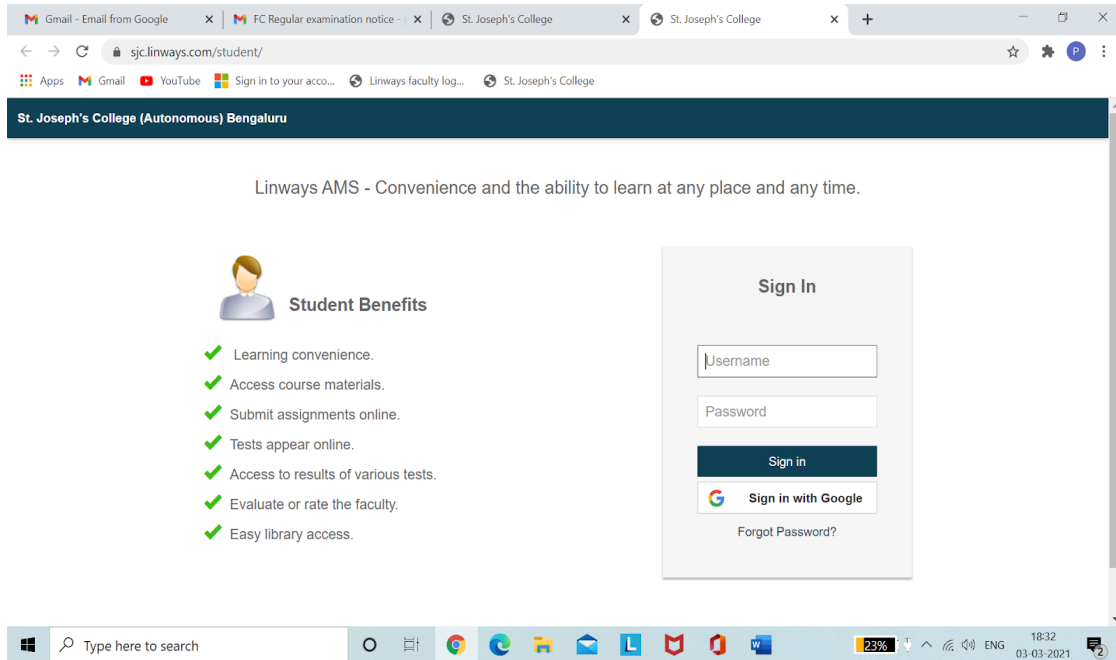
4. The Exam will be scheduled on linways portal by 1 pm on 27<sup>th</sup> August 2024.
5. The step-wise procedure for accessing the exam is on page 4 - 5 of this notice. Students are advised not to try to access the exam directly from notifications.
6. Students must login and diligently follow the steps mentioned and ensure that that they can see that exam with status saying “upcoming”. If they fail to see it, they are instructed to re-check to see if they have followed all the steps correctly. If they still face any issue, they may send an email to [poonam.ahuja@sju.edu.in](mailto:poonam.ahuja@sju.edu.in) latest by 1 pm on 28<sup>th</sup> August 2024 .

### On the day of the examination

7. Please login 10 minutes before the start time of the examination on Friday, 30<sup>th</sup> August 2024.
8. Students will get only a single question at a time and he/she must submit the answer before proceeding to the next question. The answer to a question once submitted cannot be changed.
9. The duration of the examination is 45 minutes and at the end of 45 minutes the test will get auto-submitted and the responses submitted by the students will be saved. No extension of time can be granted, students are therefore advised to ensure good internet connectivity during the duration of the exam.
10. Grievances will not be entertained for any technical glitches from the students' end during the examination.

## STEPS FOR ATTEMPTING THE EXAM

Step 1: **Log into your Linways student portal** - <https://sju.linways.com/student/> using your login credentials



Step 2: On the dashboard, under **Subjects** the student will find the particular FC course for which he/she should take the examination. In this example, the student has to take up FC – CS (Computer Fundamentals). **Click on the tab FC – CS.**

(If the student has to take up more than one examination, he/she will see all the examination visible)

NOTIFICATIONS

Assignments Announcements From Tutor Exams

BATCH: B.SC-MCB-2019, S4

Calendar Timetable **Subjects** Attendance

Semester S4

BO 418 (MARTIN PAUL)	BO 418 (Dr. PARAMESHA M)	CH 418 (JOYCE DSOUZA)	FC CS (POONAM R AHUJA)	<b>FC CS (CYRIL)</b>	FC CS (MADAPPA MACHAMADA BHEEMAI AH)
FREE HOUR (System Admin)	GE 418 (Maya Philip)	HNS 418 (SAJIDA AHMED)	HNS 418 (Ramadge Gangadhar)	HNS 418 (DR. PATHAN HASAN)	MAOE 4118 (CHAMPAKUMARI M)
MB 418 (Dr. Syed Wajeed)	PSYOE 4118 (Dr.Madhurini Vallikad)	PSYOE 4118 (MADHAV MENON)	SWOE 4118 (DHIVYA KIRAN JEEVAN)	SWOE 4118 (Dr. S. Rama Gokula Krishnan)	

Step 3: On the left panel, the student will find the option of **online exam**. The student should **click on "Online exam"**

St. Joseph's College (Autonomous) Bengaluru

Home / COMPUTER FUNDAMENTALS (FOUNDATION COURSE)

Syllabus
<b>Subject Planner</b>
Course materials
Assignments
Exam Marks
Assignment Marks
Normalised Marks
<b>Online Exam</b>
Quiz

**SUBJECT PLANNER**

Calendar View List View

Step 4: The student will see the exam scheduled for him/her. The title of the exam (in this illustration it is Demo Exam for FC), Date and time will be mentioned. The status will appear as **upcoming** and will be changed to **ongoing** at the particular date and time.

St. Joseph's College (Autonomous) Bengaluru

Home / My performance / Documents

Home / COMPUTER FUNDAMENTALS (FOUNDATION COURSE) (FC CS)

Syllabus  
Subject Planner  
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▶ Exam List  
Quiz

#1. DEMO EXAM FOR FC

Exam Start Date/Time	: 05:00 PM, 08-03-2021
Exam End Date/Time	: 07:00 PM, 08-03-2021
Time Limit ( in Minutes )	: 15 Mins
Pass Percentage	: 35%
Exam Status	: <b>UPCOMING</b>

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Step 5: As per the date and the time of the exam, the status will change to **ongoing**. The student can then **click on the word ongoing** to begin the exam.



Controller of Examinations  
St. Joseph's University